

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

January 23, 2013

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Elizabeth Griffin, President

Dr. Kathleen Kaiser, Vice President

Linda Hovey, Clerk

Eileen Robinson, Member

Dr. Andrea Lerner Thompson, Member

Kelly Staley, Superintendent

This Agenda is Available at:

Chico Unified School District

1163 E. 7th Street

Chico, CA 95928

(530) 891-3000

Or Online at:

www.chicousd.org

Posted: 1/18/13

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – January 23, 2013

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

- 8.1. CUMA
- 8.2. CUTA
- 8.3. District
- 8.4. CSEA

9. CONSENT CALENDAR

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on December 5, 2012, and Special Session on December 19, 2012

- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion of Students with the following IDs: 41169, 52594, 53940, 54464, 56220, 56517, 57230, 57478, 59904, 60957, 68319, 68674, 73915

- 9.2.2. Consider Approval of Expulsion Clearance of Students with the following IDs: 42101, 42336, 43802, 44144, 54729, 56333, 57372, 58048, 60399, 61336, 63840, 63885, 71932, 74439

- 9.2.3. Consider Approval of the Field Trip Request for Hooker Oak 6th Grade/Room 23: End-of-the-Year Field Trip to Go to Ashland, Oregon from 05/22/13 to 05/24/13

- 9.2.4. Consider Approval of the Field Trip Request for Hooker Oak's 5/6th Class to Attend Environmental Camp at Shady Creek Camp in Nevada City, CA from 03/25/13 to 03/28/13
- 9.2.5. Consider Approval of the Field Trip Request for Parkview 6th Graders to Attend Environmental Camp at Shady Creek Camp in Nevada City, CA from 04/15/13 to 04/19/13
- 9.2.6. Consider Approval of the Field Trip Request for BJHS Students (one 7th grader and three 8th graders) to Present at the Equity and Human Rights Conference in Burlingame, CA from 03/01/13 to 03/02/13
- 9.2.7. Consider Approval of the Field Trip Request for BJHS ASB to attend the CA Association of Student Leaders 19th Annual State Convention in San Jose, CA from 04/11/13 to 04/13/13
- 9.2.8. Consider Approval of the Field Trip Request for MJHS Student Government to Attend the Student Leadership Conference in San Jose, CA from 04/11/13 to 04/13/13
- 9.2.9. Consider Approval of the Field Trip Request for CHS Honor Band Students to Attend the Northern California Honor Band at Humboldt State University in Arcata, CA from 02/07/13 to 02/10/13 and CHS Honor Choir Students to Attend the Northern California Honor Choir at Humboldt State University in Arcata, CA from 02/07/13 to 02/09/13
- 9.2.10. Consider Approval of the Field Trip Request for CHS Agriculture/FFA Students to Attend the State FFA Conference in Fresno, CA from 04/19/13 to 04/23/13
- 9.2.11. Consider Approval of the Field Trip Request for PVHS Yearbook Students to Tour the Herff Jones Yearbook Plant in Logan, Utah from 03/14/13 to 03/16/13
- 9.2.12. Consider Approval of the Field Trip Request for the PVHS Jazz Ensemble to Attend the Jazz Festival in Santa Cruz, CA from 03/15/13 to 03/16/13
- 9.2.13. Consider Approval of the Field Trip Requests for the BJHS Club Live to Attend the Reach for the Future Conference in Richardson Springs from 02/28/13 to 03/02/13; CHS Friday Night Live Club to Attend the Reach for the Future Conference in Richardson Springs from 03/07/13 to 03/09/13; PVHS Friday Night Live Members to Attend the Reach for the Future Leadership Conference in Richardson Springs from 03/07/13 to 03/09/13
- 9.2.14. Consider Approval of the Field Trip Request for the FVHS Friday Night Live Members to Attend the Reach for the Future Leadership Conference in Richardson Springs from 03/07/13 to 03/10/13
- 9.2.15. Consider Approval of the Consultant Agreement with Duerr Evaluation Resources to Evaluate the Federal Elementary and Secondary School Counseling Program Grant
- 9.2.16. Consider Approval of the Consultant Agreement with CSU, Chico Research Foundation on Behalf of Education for the Future to Create School Surveys
- 9.2.17. Consider Approval of the Consultant Agreement with Chico Speech and Language Center for Speech and Language Assessments and Therapy as Required by Special Education Mandates
- 9.2.18. Consider Approval of the Quarterly Report on Williams Uniform Complaints
- 9.2.19. Consider Approval of the Single Plan for Student Achievement (SPSA) Reports
- 9.2.20. Consider Approval of the School Accountability Report Cards (SARCs)
- 9.2.21. Consider the Role and Responsibilities of CUSD Appointee to Inspire Board
- 9.3. BUSINESS SERVICES
 - 9.3.1. Consider Approval of Accounts Payable Warrants
 - 9.3.2. Consider Approval of Declaration of Surplus Property
 - 9.3.3. Consider Approval of Monthly Enrollment and ADA Report

- 9.4. HUMAN RESOURCES
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. **DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES
 - 10.1.1. Discussion/Action: Teen Dating Violence Awareness and Prevention Month Proclamation (David Scott)
 - 10.1.2. Information/PUBLIC HEARING: Wildflower Open Classroom Public Hearing (John Bohannon)
 - 10.1.3. Discussion/Action: Charter Review Committee Recommendation for the Blue Oak School (John Bohannon)
 - 10.2. BUSINESS SERVICES
 - 10.2.1. Information: Team 10 Presentation: Community in the Schools (Kelly Staley)
 - 10.2.2. Information: 2012-13 Monthly Cash Flow Report (Maureen Fitzgerald)
 - 10.2.3. Discussion/Action: Approve Resolution No. 1204-13, Entering Election Results into the Minutes and Certifying November 6, 2012, Election Results (Maureen Fitzgerald)
 - 10.2.4. Discussion/Action: Measure E Citizens' Bond Oversight Committee Report and Committee Recommendation (Maureen Fitzgerald)
 - 10.2.5. Discussion/Action: Adoption of Resolution No. 1203-13, Regarding Accounting of Developer Fees for Fiscal Year 2011-12 (Michael Weissenborn)
 - 10.2.6. Discussion/Action: Student Housing Committee Recommendations for School Year 2013/2014 (Michael Weissenborn)
 - 10.2.7. Discussion/Action: Measure E Update (Michael Weissenborn)
 - 10.2.8. Discussion/Action: Chico High School HVAC Replacement at Library Building Deferred Maintenance Project (Randy Salado)
 - 10.2.9. Discussion/Action: Chico Jr. High School Walkway Canopy Replacement Deferred Maintenance Project (Randy Salado)
 - 10.2.10. Discussion/Action: Rosedale Elementary Walkway Canopy Repair/Replacement Deferred Maintenance Project (Randy Salado)
 - 10.3. HUMAN RESOURCES
 - 10.3.1. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Heather Jensen (Bob Feaster)
- 11. **ITEMS FROM THE FLOOR**
- 12. **BOARD MEMBER SUGGESTIONS FOR FUTURE AGENDA ITEMS**
- 13. **ADJOURNMENT**

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Thompson called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session

Present: Thompson, Griffin, Robinson, Kaiser

Absent: Reed.

1.1 Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

Dave Scott, Assistant Superintendent

**2.2 Conference with Legal Counsel
Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code §54956.9(b) (one case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

Dave Scott, Assistant Superintendent

Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:04 p.m. Board President Thompson called the Regular Meeting to Order.

3.2 Closed Session Announcements

Board President Thompson announced the Board had been in Closed Session and there was nothing to report.

3.3 Flag Salute

At 6:04 p.m. Board President Thompson led the salute to the Flag.

CHS Teacher Sue Delgado led students in a surprise "Flash" Chorus song.

Superintendent Staley noted the following changes had been made to the Agenda: Item 4, Swearing in Ceremony and Item 5, Organizational Meeting were being moved to a Board Meeting scheduled for December 19, 5:00pm in the Chico City Council Chambers in order to meet state Education Code requirements.

4. SWEARING IN CEREMONY

- 4.1. Administer Oath of Office to Newly Elected Board Members of the Chico Unified School District, Elizabeth Griffin and Linda Hovey, by BCOE Superintendent Tim Taylor– **Moved to December 19.**

5. ORGANIZATIONAL MEETING

- 5.1. Elect President – **Moved to December 19**
- 5.2. Elect Vice President – **Moved to December 19**
- 5.3. Elect Clerk – **Moved to December 19**
- 5.4. Appoint Secretary to the Board – **Moved to December 19**
- 5.5. Set Date, Time and Place of Regular Meetings – **Moved to December 19**
- 5.6. Agenda Layout – **Moved to December 19**

MINUTES**6. STUDENT REPORTS**

At 6:08 p.m. the Board received student reports regarding Diversity and Tolerance programs from Pleasant Valley High School students Maddie Lupton and Maddie Bassow and Chico High School student Zong Moua

7. SUPERINTENDENT'S REPORT

At 6:16 p.m. The Superintendent's Award was presented to Pam Bodnar. Superintendent Staley announced that at the recent California School Board Association's annual conference, Marsh Jr. High's Autism Program was honored as a Golden Bell Award winner. Principal Jay Marchant presented the Bell to the Board and gave a brief description of the Model Autism Program under the direction of special education principal Eric Snedeker and teachers Taryn Blizman and Amy Berens and introduced other key staff essential to the program's success: Cathy Smith, Jeaner Kassel, Jennifer Garcia, Caitlynn McCandless, and Roseanne Lampkin, as well as Marsh assistant principal Erica Sheridan. It was also noted that Liz Metzger was key in writing the proposal for the award. Tino Nava, PG&E Account Manager, awarded the Chico Unified School District a check for \$70,740 as an energy efficiency incentive for the district's power management systems that reduce loads on desktop computers when not in use.

8. ITEMS FROM THE FLOOR

At 6:30 p.m. A citizen shared concerns regarding Americans with Disabilities Act (ADA) compliance issues.

9. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:36 p.m. the Board received reports from employee groups regarding negotiations from Susie Cox for CSEA, Bruce Besnard for CUMA, Kevin Moretti for CUTA, and Bob Feaster for the District.

10. CONSENT CALENDAR

At 6:41 p.m. Board President Thompson asked if anyone would like to pull a Consent Item for further discussion. Board Member Kaiser pulled items 10.1.2., 10.2.6, and 10.2.7.; Board Vice President Griffin noted there was a typo on Agenda Item 10.2.3., the Field Trip Request for Chapman Sixth Graders to attend Environmental Camp at Shady Creek and stated the trip would be occurring in 2013, not 2012; Board Clerk Robinson pulled items 10.2.1. and 10.4.2. Board Member Kaiser moved to approve the remaining Consent Items with noted change in Item 10.2.3.; seconded by Board Vice President Griffin.

10.1. GENERAL

10.1.1. The Board approved the Minutes of the Regular Session on November 7, 2012, Special Session on November 14, 2012, and Special Session on November 16, 2012

10.1.2. This item was pulled for further discussion

Donor	Item	Recipient
Little Red Hen	\$1,200.00	Little Chico Creek
Little Red Hen	\$600.00	Rosedale School
Little Red Hen	2 checks @ \$2,400.00	Chico High
Little Red Hen	\$900.00	Pleasant Valley High
B. Scott Hood, DDS, MS, Inc.	\$100.00	Rosedale School
B. Scott Hood, DDS, MS, Inc.	\$100.00	Sierra View School
B. Scott Hood, DDS, MS, Inc.	\$500.00	Chico Jr. High
Kathy Watt	2 Books @ \$17.14	Chapman Elementary/Library
Beth Penner	\$50.00	Chapman Elementary/Library
Kim Hernandez	\$20.82	Chapman Elementary/Library
Barbara Akimoto	\$25.00	Chapman Elementary/Library
Liz & Steve Metzger	\$40.00	Chapman Elementary/Library
David Scott	\$50.00	Chapman Elementary/Library

MINUTES

Emma Wilson Elementary PTA	\$1,597.00	Emma Wilson Elementary
Crystal Trimble	Material/Fabric @ \$30.00	Bidwell Jr. High
North Valley Community Foundation	4 checks @ \$1,088.00	Bidwell Jr. High
David & Jenelle Ball	\$100.00	Chico Jr. High/I-Tech Dept.
Wells Fargo Foundation	\$1,000.00	Chico Jr. High
Calvary Chapel	\$300.00	Chico High
Sharon & Cliff Minor	\$100.00	Chico High/Library
Evelyn Leavitt	\$546.00	Chico High/Ag Program
Chico High Sports Boosters	\$25,000.00	Chico High/Athletics
Dianne Regh	\$500.00	Chico High/Wrestling
Angelina Saucedo	Book @ \$12.50	Pleasant Valley High/Library
Marianne Werner	Books @ \$117.00	Pleasant Valley High/Library
Jenn Flory	Book @ \$12.50	Pleasant Valley High/Library
Charlie Copeland/Sally Foltz	Books @ \$221.50	Pleasant Valley High/Library
Aaron Rodgers, Dr. Ed Rodgers, Foundation for Chiropractic	150 Football Helmets and 12 Footballs @ \$28,839.00	Pleasant Valley High
Sue Volpe	\$3,040.00	Fair View High

10.2. EDUCATIONAL SERVICES

- 10.2.1. This item was pulled for further discussion
- 10.2.2. The Board approved the Expulsion Clearance of Student with the Following ID: 67741
- 10.2.3. The Board approved the Field Trip Request for the Chapman Sixth Grade Class to attend Environmental Camp at Shady Creek from 04/15/12 to 04/18/12 noting that the year for the field trip should be corrected to 2013
- 10.2.4. The Board approved the Field Trip Request for Chico High Senior High Class of 2013 to attend Senior Grad Night at Disneyland in Anaheim, CA from 05/18/13 to 05/19/13
- 10.2.5. The Board approved the Consultant Agreement with Azad's Martial Arts Family Center to provide the Rock Solid Team program to support the Physical Education Program (PEP) grant
- 10.2.6. This item was pulled for further discussion
- 10.2.7. This item was pulled for further discussion

10.3 BUSINESS SERVICES

- 10.3.1. The Board approved the Accounts Payable Warrants
- 10.3.2. The Board approved the Bond Funds Annual Report

10.4 HUMAN RESOURCES

- 10.4.1. The Board approved the Certificated Human Resources Actions

Temporary Appointments 2012/13

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>	<u>Estimated Annual District Cost</u>
German, Troy	Secondary	1/7/13-6/6/13	1.0 FTE Temporary Appointment	\$28,857
Goloff, Mary	Secondary	1/7/13-6/6/13	1.0 FTE Temporary Appointment	\$36,626

Probationary Appointments 2012/13

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>	<u>Estimated Annual District Cost</u>
Gustafson, Mark	Special Education	11/13/12	1.0 FTE Probationary Appointment	\$81,513

MINUTES

Retirements/Resignations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Anderson, Linda	Elementary	1/1/13	Retirement

7.4.2. This item was pulled for further discussion

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF#/ FUND/ RESOURCE	POSITION COST @ Step 1 + Red Plan Medical + Qualifying Dental/Vision
APPOINTMENTS				
Boyd, Donna	LT Cafeteria Assistant/Hooker Oak/0.3	11/26/2012-4/12/2013	New Limited Term Position/147/Nutrition/5310	
Clark, Elizabeth	IPS-Healthcare/CHS/3.0	10/28/2012	New Position/71/Special Ed/6500	9296.87
Dale, Susan	IPS-Healthcare/CHS/6.5	11/26/2012	Existing Position	
Duggins, Deborah	Cafeteria Cook Small School/Nord/6.5	11/26/2012	Existing Position/157/Nutrition/5310	
Gampel, Lisa	Parent Classroom Aide- Restr/Sierra View/1.5	11/26/2012	Vacated Position/83/Categorical/7090	2866.16
Griffis, Jason	Custodian/Neal Dow/8.0	11/13/2012	Vacated Position/25/General/0000	27480.30
Jaime-Arellano, Mauricio	Targeted Case Manager-Bilingual/PVHS/4.0	10/29/2012	New Position/295/Categorical/7090	11585.75
Jones, Brett	IA-Special Education/Shasta/6.0	11/15/2012	New Position/115/Special Ed/6500	18267.59
Knight, Elizabeth	LT IPS-Classroom/Shasta/6.0	11/8/2012-2/20/2013	New Limited Term Position/43/Special Ed/6500	
Lowrey, Karen	LT Cafeteria Assistant/CCDS/0.3	11/26/2012-2/28/2013	New Limited Term Position/163/Nutrition/5310	
Lund, Brittany	Custodian/BJHS/8.0	11/20/2012	Vacated Position/18/General/0000	27480.30
Morgan, Jennilee	IA-Special Education/Hooker Oak/3.0	11/6/2012	New Position/290/Special Ed/6500	8293.79
Puser, Patricia	LT IPS-Classroom/Sierra View/3.0	11/6/2012-12/21/2012	New Limited Term Position/102/Special Ed/6500	
Schmidt, Eva	IPS-Classroom/CHS/6.0	11/26/2012	New Position/138/Special Ed/6500	18267.59

MINUTES

Smith, Marcus	Campus Supervisor/MJHS/1.0	11/5/2012	Vacated Position/39/General/ 0000	2579.20
Testman, Ruth	LT IPS-Classroom/MJHS/3.0	11/26/2012-2/20/2013	During Absence of Incumbent/34/Special Ed/6500	
Testman, Ruth	LT IPS-Classroom/MJHS/3.0	11/26/2012-2/20/2013	During Absence of Incumbent/34/Special Ed/6500	
Vender, Amy	Cafeteria Assistant/Rosedale/2.0	11/9/2012	New Position/77/Nutrition/ 5310	5134.48
Walters, Gabrielle	IA-Special Education/AFC/5.0	11/5/2012	Vacated Position/60/Special Ed/6500	13822.99
Williams, Cassie	IPS-Healthcare/Chapman/6.0	11/13/2012	Vacated Position/44/Special Ed/6500	18267.59
Wong Espinal, Marlia	IA-Bilingual/Rosedale/2.8	12/3/2012	Vacated Position/26/Special Ed/6500	8133.11
Yost-Bremm, Jesse	IPS-Healthcare/PVHS/6.0	11/1/2012	New Position/17/Special Ed/5400	20273.75

PROMOTIONS

John, Christen	LT Cafeteria Satellite Manager/Emma Wilson/6.9	10/23/2012-12/1/2012	During Absence of Incumbent/41/Nutrition/ 5310
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RE-EMPLOYMENTS

Adams, Molly	IA-Sr Elementary Guidance/Neal Dow/3.0	11/26/2012	New Position/95/Grant/5820
Lewis, Kelly	IA-Sr Elementary Guidance/Sierra View/3.0	11/26/2012	New Position/96/General/ 0000
Lewis, Kelly	IA-Sr Elementary Guidance/Sierra View/1.0	11/26/2012	New Position/93/General/ 0000
Lowe, Korissa	IA-Sr Elementary Guidance/Shasta/1.5	11/26/2012	New Position/97/Grant/5820
Osen, Mariah	IA-Elementary Guidance/Sierra View/2.0	11/26/2012	New Position/90/General/ 0000

LEAVES OF ABSENCE

Ensign, Melonie	IPS-Healthcare/Neal Dow/4.0	1/31/13-2/8/13	Per CBA 5.3.3
Kirkland, Catherine	Cafeteria Assistant/Shasta/2.0	8/20/2012-2/20/2013	Per CBA 5.12

VOLUNTARY REDUCTIONS IN HOURS

Walters, Gabrielle	Health Assistant/FVHS/3.0	11/4/2012	Existing Position
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MINUTES**RESIGNATIONS/TERMINATIONS**

Clinton, Melisa	Cafeteria Assistant/CHS/2.0	11/13/2012	Voluntary Resignation
Ludlow, Rachel	IPS-Healthcare/Neal Dow/6.0	11/9/2012	Voluntary Resignation
Ridenour, Terry	IPS-Classroom/Parkview/6.0	12/31/2012	PERS Retirement
Workman, Louise	Sr Office Assistant/Educational Services/6.0	11/24/2012	PERS Retirement

RESIGNED ONLY THIS POSITION

Dale, Susan	IPS-Healthcare/CHS/6.0	11/25/2012	Increase in Hours
Duggins, Deborah	Cafeteria Cook Small School/Nord/5.5	11/25/2012	Increase in Hours
Jones, Brett	IA-Special Education/McManus/5.0	11/14/2012	Increase in Hours
Lewis, Kelly	IA-Special Education/PVHS/4.0	11/25/2012	Re-employment
Schmidt, Eva	IPS-Classroom/Chapman/3.0	11/25/2012	Increase in Hours
Walters, Gabrielle	Instructional Assistant/Parkview/3.0	11/4/2012	Voluntary Resignation
Walters, Gabrielle	Instructional Assistant/Neal Dow/1.5	11/4/2012	Voluntary Resignation
Wong Espinal, Marlia	IA-Bilingual/McManus/2.4	12/2/2012	Increase in Hours

(Consent Vote)

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****10.1.2. Consider Approval of Items Donated to the Chico Unified School District**

At 6:42 p.m. Board Member Kaiser stated he had pulled this item to stress the importance of the donation of 150 football helmets in the reduction of head injuries. Board Member Kaiser moved to approve the Items donated to CUSD; seconded by Board Vice President Griffin.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

10.2.1. Consider Expulsion of Students with the following IDs: 42799, 56746, 57463, 60502, 74153

At 6:43 p.m. Assistant Superintendent Scott addressed questions regarding expulsions and IEPs. Board Clerk Robinson moved to approve the Expulsions; seconded by Board Vice President Griffin.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

10.2.6. Consider Approval of the Consultant Agreement with Foley Jones and Associates to provide evaluation services for the PEP grant; and**10.2.7. Consider Approval of the Consultant Agreement with Fran Anderson to act as the site coordinator and community liaison to continue and expand the Rock Solid Team program for the PEP grant**

At 6:48 p.m. Questions were addressed regarding units of payment. Board Member Kaiser moved to approve Items 10.2.6 and 10.2.7.; seconded by Board Vice President Griffin.

MINUTES

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

10.4.2. Consider Approval of Classified Human Resources Actions

At 6:50 p.m. Director David Koll addressed questions regarding Classified Human Resources Actions. Board Clerk Robinson moved to approve the Classified Human Resources Actions; seconded by Board Vice President Griffin.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.1. EDUCATIONAL SERVICES

11.1.1. Information/Public Hearing: The Blue Oak School Charter Renewal Public Hearing

At 6:53 p.m. Director John Bohannon presented background information. Mr. Tighe O'Neill, Mr. Rose, and a Blue Oak student presented information on Blue Oak School. At 7:09 p.m. the Public Hearing was open. Four parents and two teachers spoke regarding the positive experiences with Blue Oak School. At 7:23 p.m. the Public Hearing was closed. Board members provided information on ways to clarify information in the charter.

At 7:44 p.m. Board President Thompson called for a recess.

At 7:58 p.m. Board President Thompson called the meeting back to order.

11.2. BUSINESS SERVICES

11.2.1. Discussion/Action: Budget Update – 2012-13 First Period Interim Report

Assistant Superintendent Fitzgerald presented a PowerPoint on the 2012-13 First Period Interim Budget Report. Board Member Kaiser voted to approve the budget; seconded by Board Clerk Robinson.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.2.2. Discussion/Action: Resolution #1199-12, Establish Measure E Citizens' Bond Oversight Committee and Bylaws

At 8:25 p.m. Assistant Superintendent Fitzgerald presented information on the Measure E Citizens' Bond Oversight Committee and Bylaws. Board Vice President Griffin moved to approve Resolution #1199-12, Establishing a Citizens' Oversight Committee and the Bylaws therefore; seconded by Board Member Kaiser.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.2.3. Discussion/Action: Resolution #1200-12, Establishing a Separate Fund for CUSD Payroll Liability Accounting

At 8:39 p.m. Director Pete Van Buskirk presented information On Resolution #1200-12. Board Clerk Robinson moved to approve Resolution #1200-12; seconded by Board Member Kaiser.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

MINUTES

11.2.4. Discussion/Action: Chico High School Portable Classrooms 2013 (Inspire Campus) Lease-Leaseback Contractor Selection Committee Recommendation

At 8:40 p.m. Director Michael Weissenborn presented an update on and recommendations from the selection committee. Board Member Kaiser moved to approve Chico High School Portable Classrooms 2013 (Inspire Campus) Lease-Leaseback Contractor Selection Committee Recommendation and authorized the Superintendent or designee the authority to enter into a pre-construction services agreement with Modern Building, Inc. and to authorize the Superintendent or designee to enter into a Lease-Leaseback Agreement with Modern Building, Inc., once the Guaranteed Maximum Price (GMP) has been developed; seconded by Board Vice President Griffin.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.2.5. Discussion/Action: Update on Inspire Facilities at the Chico High School Campus

At 8:45 p.m. Director Michael Weissenborn presented an update and report on Inspire Facilities at the Chico High School Campus. Board Vice President Griffin moved to authorize staff to direct SKW Architects to finalize construction documents for Inspire Facilities at the Chico High School Campus and submit to the Division of the State Architect for review and approval; seconded by Board Clerk Robinson.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.3. HUMAN RESOURCES**11.3.1. Information: Announcement of Governing Board Nominee to Personnel Commission**

At 8:50 p.m. Assistant Superintendent Feaster announced the Governing Board Nominee to the Personnel Commission is Gloria Bevers and noted that at a Board meeting at least 30 days later the public, employees and employee organization will have the opportunity to express their views on the qualifications of the person recommended by the Board for appointment.

11.3.2. Discussion/Action: Resolution #1198-12, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2012-2013 School Year

At 8:52 p.m. Assistant Superintendent Feaster presented information on Resolution #1198-12. Board Member Kaiser moved to approve Resolution 1198-12; seconded by Board Vice President Griffin.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.3.3. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap

At 8:55 p.m. Assistant Superintendent Feaster presented information on the Variable Term Waiver Request. Board Vice President Griffin moved to approve the Variable Term Waiver Request; seconded by Board Clerk Robinson.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.3.4. Discussion/Action: Resolution #1201-12, Resolution, Ratification, and Affirmation of the Designation of Assistant Superintendent of Business Services as a Senior Management Position of the Classified Service

At 8:56 p.m. Assistant Superintendent Feaster presented information on Resolution No. 1201-12. Board Clerk Robinson moved to approve Resolution 1201-12; seconded by Board Vice President Griffin.

MINUTES

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

11.4 GENERAL**11.4.1. Discussion/Action: Re-setting the Date of the Annual Organizational Meeting of the Governing Board of the Chico Unified School District – Proposed Date: December 19, 2012**

At 8:58 p.m. Superintendent Staley noted that the Swearing In Ceremony and the Organizational Meeting were being moved to a Board Meeting scheduled for December 19, 5:00 p.m. in the Chico City Council Chambers in order to meet Ed. Code requirements. Board Vice President Griffin moved to approve Re-setting the Date of the Annual Organizational meeting to December 19, 2012; seconded by Board Clerk Robinson.

AYES: Thompson, Griffin, Robinson, Kaiser

NOES: None

ABSENT: Reed

12. ITEMS FROM THE FLOOR

At 9:00 p.m. there were no items from the floor.

13. ANNOUNCEMENTS

At 9:01 p.m. Board Vice President Griffin recommended that ADA Compliance become a topic at a future Board Workshop; Board President Thompson and Board Clerk Robinson supported the recommendation. Board Members discussed other topics they would like to see on future agendas. Board President Thompson suggested that at the Organizational meeting members review the agenda layout so that discussion of future topics could be held at every meeting.

14. ADJOURNMENT

At 9:15 p.m. Board President Thompson announced the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 5:03 p.m. Board President Thompson called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets.

Present: Thompson, Griffin, Robinson, Kaiser, Hovey

Absent: None

1.1 Flag Salute

At 5:04 p.m. Board President Thompson led the salute to the Flag.

2. SWEARING IN CEREMONY

2.1 At 5:05 p.m. BCOE Superintendent Tim Taylor administered the Oath of Office to newly elected Board members, Elizabeth Griffin and Linda Hovey. At 5:09 p.m. newly elected Board member Linda Hovey thanked the community for their support.

3. ORGANIZATIONAL MEETING

3.1 Elizabeth Griffin was unanimously elected President. *MSC Griffin/Kaiser*

3.2 Dr. Kathleen Kaiser was unanimously elected Vice President. *MSC Robinson/Griffin*

3.3 Linda Hovey was unanimously elected Clerk. *MSC Griffin/Kaiser*

Newly Elected Officers took their seats.

3.4 The Board unanimously agreed to appoint Kelly Staley as Secretary to the Board. *MSC Thompson/Kaiser*

3.5 At 5:15 p.m. the Board unanimously agreed to continue the meeting schedule with the first Wednesday of the month as a Workshop and the third Wednesday of the month as the Regular Board meeting with exceptions in January (the fourth Wednesday of the month) and March (the fourth Wednesday of the month). Closed session will start at 5:00 p.m. and open session will start at 6:00 p.m. The Regular Board meetings will be held at the Chico City Council Chambers and the Workshops will be held at the Chico Unified District Office in the Large Conference Room. *MSC Thompson/Hovey*

3.6 At 5:25 p.m. the following suggestions were received regarding Agenda Layout: Move Announcements to the beginning of the agenda; Student Reports will be presented on a rotational voluntary basis and will be limited to ten minutes; Board members who have questions regarding Consent Items should send questions to the Superintendent before the meeting; and a Section entitled "Future Agenda Items" will be added near the end of the meeting for the Board to discuss possible future agenda items.

4. ITEMS FROM THE FLOOR

At 6:18 p.m. there were no items from the floor.

5. ANNOUNCEMENTS

At 6:19 p.m. CUTA President Moretti announced the Rotary and CUTA were fixing/modernizing Science Fair tables on January 12, 2013, and any help would be appreciated. Board Member Kaiser announced the newly signed steel beam would be lifted in place at PVHS this week.

6. CLOSED SESSION

6.1 There was no Public comment on closed session items.

6.2 Update on Labor Negotiations

Employee Organizations

Representatives

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

Dave Scott, Assistant Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

MINUTES

- 6.3 **Conference with Legal Counsel**
 Anticipated Litigation
 Significant exposure to litigation pursuant
 to Government Code §54956.9(b)
 (two cases)

Jay Marchant, Principal
Debbie Aldred, Principal
Ted Sullivan, Principal
Attending
Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Maureen Fitzgerald, Assistant Superintendent
Dave Scott, Assistant Superintendent
Paul Gant, Attorney at Law

7. **ADJOURNMENT**

At 8:02 p.m. Board President Thompson announced the Board had voted unanimously to give direction to legal counsel. At 8:03 p.m. the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

Donor	Item	Recipient
Jeanette Johnston	\$100.00	Parents as Teachers Program
Arlyne Hazel	\$100.00	Chapman Elementary
Sue Delgado	\$100.00	Chapman Elementary
Terry Curtis	\$200.00	Chapman Elementary
Christine Olson	\$50.00	Emma Wilson Elementary
Ken & Sue Campo	\$50.00	Emma Wilson Elementary
Brooke Goforth	\$25.00	Emma Wilson Elementary
Erik H. Roos, DDS	\$25.00	Emma Wilson Elementary
Marc Deveraux	\$80.00	Hooker Oak
Recology Butte Colusa Counties	Playground Renovations @ \$2,500.00	Hooker Oak
Laurie Ottens	\$50.00	Hooker Oak
B Scott Hood, DDS, MS, Inc.	\$100.00	Hooker Oak
Alice Reyhner	\$1,000.00	Neal Dow Elementary
Lulu's Fashion Lounge	\$1,000.00	Rosedale
Rosedale PTA	\$3,899.12	Rosedale
Pete & Pam Crawford	Computer Equipment @ \$285.00	Shasta Elementary
Heidi Houlihan & Gilbert Henara	\$135.00	Sierra View Elementary
Raley's Family of Fine Stores	Raley's Reach voting for \$10,000.00	Sierra View Elementary
Pam & Gary Willis	\$200.00	Sierra View Elementary
Harpertop & Simiar Sandhu	\$50.00	Sierra View Elementary
Donna Houston	\$75.00	Bidwell Jr. High
North Valley Community Foundation	\$150.00	Bidwell Jr. High
Dawn Fedeli	\$20.00	Chico Jr. High
Dick & Nina Carriere	\$50.00	Chico Jr. High
The CSU, Chico Research Foundation	\$2,000.00	Chico Jr. High
Anonymous	Target Gift Cards @ \$1,000.00	Marsh Jr. High
Chico Rent A Fence	Use of Portable Fencing @ \$150.00	Marsh Jr. High
PG&E/James McLain	\$30.00	Marsh Jr. High
Chico Rotary Club	\$250.00	Chico High
Don Frnklin	\$300.00	Chico High
Bruce Dillman	Miscellaneous Items @ \$2,303.01	Chico High
Cheryl Brown	Ceramic Molds and Kiln @ \$600.00	Chico High
Square Deal Mattress Factory	Weight Room Equipment @ \$1,483.72	Chico High
North Valley Community Foundation	\$8,146.40	Pleasant Valley High
Mary Carlisle	\$20.00	Pleasant Valley High
Jane Dolan	\$20.00	Pleasant Valley High
Betty Porter	12 CD-ROM @ \$60.00	Pleasant Valley High/Library
Camille Panighetti	Books @ \$114.00	Pleasant Valley High/Library
Ellen Copeland	Books @ \$134.00	Pleasant Valley High/Library
Gale Cengage Learning	Novels @ \$2,139.20	Pleasant Valley High/Library
PVHS Sports Boosters	Athletic Equipment @ \$35,079.54	Pleasant Valley High/Athletics
John & Catherine Wiggins	\$1,700.00	Pleasant Valley High/Football
Lesley Count Allen	Equipment @ \$2,500.00	Fair View ABCD Program
APC	Office Supplies @ \$300.00	Fair View High
Cheryl Peet	\$100.00	Fair View High
Bernard Vigallon	Supplies @ \$600.00	Fair View High
Westgate Hardwood	Lumber @ \$930.00	Fair View High

PROPOSED AGENDA ITEM: Hooker Oak 6th Grade/Room 23: End-of-the-Year Field Trip

Prepared by: Denise Findlay

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Each year the 6th graders in Room 23 take an end-of-the-year field trip, which is a culmination of the year's studies in the four main content areas. This year Room 23 is hoping to go to Ashland, Oregon. We will be viewing plays, taking part in acting workshops, and participating in discussions about the plays with the actors themselves. In addition, we will be visit the Science Works Museum for a tour and "problem solving challenge" involving concepts in math and science. The trip ends with a hike on Table Rock near Medford, Oregon in order to compare and contrast the environments of Chico and Oregon in terms of geology and ecology. During our stay, students are housed in the dorms on the Southern Oregon University.

Education Implications

Both the California Content Standards (1997) and the newer Common Core State Standards (CCSS) include components in literature, reading, writing, listening and speaking. Participating in workshops and discussions as a part of viewing a play invites students to fully engage in both sets of language arts standards. As a part of the 6th grade curricula, students are also exposed to the tradition of Greek plays and the development of theater in various cultures around the world. In addition, students will also engage in math and science concepts outlined in both the current Standards and in the CCSS when they participate in the science challenge at the Science Works Museum. This challenge is especially appropriate, because it helps students understand the relationship between math and science. The CCSS also emphasize integration and connections between and among the four, main content areas (Science, Social Studies, Language Arts, and Mathematics). An end-of-the-year field trip such as the one planned supports both sets of standards.

Fiscal Implications

The cost of the trip is \$150.00/student. Students both request donations and raise funds for the trip through car washes and sales of a variety of goods/products (olive oil, pizza coupons, etc). There is no cost to the District.

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.3.
Page 2 of 2

NOV 27 2012

FIELD TRIP REQUEST

EDUCATIONAL
SERVICES

TO: CUSD Board of Education

Date: November 26, 2012

FROM: Denise Findlay

School/Dept.: Hooker Oak/Room 23/6th Grade

SUBJECT: Field Trip Request

Request is for: Denise Findlay's Room 23/6th Grade
(grade/class/group)

Destination: Ashland, Oregon Activity: Field Trip

From: Wednesday, May 22, 2013/ 7:30 A.M. to Friday, May 24, 2013/ 4:00P.M.
(dates) / (times) (dates) / (times)

Rationale for Trip: View plays, attend workshops and discussion groups, participate in science challenge.

Number of Students Attending: 31 Teachers Attending: 1 Parents Attending: 15

Student/Adult Ratio: 1:2

Transportation: Private Cars XX CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 1600.00 Substitute Costs \$ 0 Meals \$ 1600.00

Lodging \$ 1600.00 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Classroom Donations Acct. #: 01-9024-0-1110-1000-5800-160-1160 \$ _____

Name _____ Acct. #: _____ \$ _____

Denise Findlay
Requesting Party Denise Findlay November 26, 2012
Date

Site Principal
n/a

11/26/12
Date

☒ Approve/Minor ☐ Do not Approve/Minor
or
Recommend/Major Not Recommended/Major
(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services
12-2-12

12-2-12
Date

☒ Recommend ☐ Not Recommended
☐ Approved ☐ Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Hooker Oak School Environmental Camp trip to Shady Creek

Prepared by: Becki Gilbert

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

This is a field trip for the 5/6th grade class from Hooker Oak. This is an extension of our science unit on ecology and geology.

Education Implications

This field trip is in line with the California State Standards for 6th grade science. At Environmental school students will learn about and observe local ecology and geology. They will also go on hikes and learn basic survival techniques.

Fiscal Implications

The monies used to finance this trip were generated by fundraising and donations

Additional Information

Hooker Oak students will attend Shady Creek for four days March 25-28. We will use parent drivers to transport students. There will be 28 students and 1 teacher with student counselors from CUSD high schools.

RECEIVED**CHICO UNIFIED SCHOOL DISTRICT**

NOV 27 2012

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-30009.2.4.
Page 2 of 2EDUCATIONAL
SERVICES**FIELD TRIP REQUEST****TO: CUSD Board of Education****Date:** November 8, 2012**FROM: Roland Resendez, Jr.****School/Dept.:** Hooker Oak**SUBJECT: Field Trip Request**Request is for Roland Resendez 5/6th class from Hooker Oak
(grade/class/group)Destination: Shady Creek Camp, Nevada City, CA Activity: Environmental Campfrom March 25, 2013/8:00 am to March 28, 2013/3:00 p.m.
(dates) / (times) (dates) / (times)Rationale for Trip: Supplement & enrich 5/6th science curriculum.Number of Students Attending: 28 Teachers Attending: 1 Parents Attending: 0Student Counselors: 5Student/Adult Ratio: 6:1Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ 5488. Substitute Costs \$ _____ Meals \$ _____
Lodging \$ _____ Transportation \$ _____ Other Costs \$ _____**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name Classroom Donations Acct. #: 01-9024-0-1110-1000-5800-160-1160 \$ _____

Name _____ Acct. #: _____ \$ _____

Requesting Party

Date

Site Principal

Date

Director of Transportation

Date

Approve/Minor
or
Recommend/MajorDo not Approve/Minor
or
Not Recommended/Major

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip – Shady Creek Environmental Camp

Prepared by: Jo Ann Bettencourt

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Each year our 6th grade students have had the opportunity to attend Shady Creek Environmental Camp in Nevada Ctiy. This is an outstanding program and an excellent experience for all those involved.

Education Implications

Shady Creek Environmental Camp meets many of the standards in science education. Classes include forest and stream ecology, survival skills, wildlife study and environmental science.

Fiscal Implications

Funds for the camp do not impact the general funds. All monies are raised or donated.

CHICO UNIFIED SCHOOL DISTRICT

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(530) 891-3000

9.2.5.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** 1/8/13**FROM:** Parkview Sixth Grade**School/Dept.:** Parkview 6th Grade**SUBJECT: Field Trip Request**Request is for Molchen and Swingle 6th Grade Classes

(grade/class/group)

Destination: Shady Creek Camp, Nevada CityActivity: Environmental Campfrom April 15, 2013 / 7:00 a.m.

(dates) / (times)

to April 19, 2013 /2:00 p.m.

(dates) / (times)

Rationale for Trip: Science/Environmental EducationNumber of Students Attending: 56 Teachers Attending: 2 Parents Attending: _____Student/Adult Ratio: 7:1 (Counselors and Naturalist there as well)Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____

Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**ESTIMATED EXPENSES:**Fees \$ 12,096 Substitute Costs \$ 0 Meals \$ 0Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name Environmental Camp Acct. #: 01-9024-0-1110-1000-5800-240-1240 \$ _____

Name _____ Acct. #: _____ \$ _____

Kelly Molchen
Requesting Party1-9-13
DateJohn Buttencourt
Site Principal1-10-13
Date

Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

n/a
Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIPJan Parys
Director of Educational Services1-13-13
Date

Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

TITLE: Equity and Human Rights Conference Field Trip (March 1-2)

Action: _____
Consent: X
Information: _____

Prepared by: Annie Adamian

Background Information

Three eight grade students and one seventh grade student have been accepted to present at the Equity and Human Rights Conference held in Burlingame, Ca. These students have already presented at CSU-Chico three times and will again present at CSU-Chico in February.

Educational Implications

Students will be presenting the ways in which they critically think about schooling and how moving beyond standards based education helps them take what they are learning in the classroom and put the knowledge into action in their own lives, schools, communities, and soon at the state level. More specifically, students build on their knowledge as it relates to genetics (California State Science Standards 2a-2e), cells and bioethics (California State Science Standards 1a-1f), and the ways in which to work together as the foundation of their presentations. Students have written their own presentations, edited, and practiced presenting multiple times.

Fiscal Implications

Lodging and transportation for both students and teachers is being funded by the California Teachers Association (CTA). Students will be selling ChicoBags in order to raise funds towards food and t-shirts.

Additional Information

Transportation: Four students, one teacher, one student-teacher, and one parent chaperone will be traveling in a SUV that seats seven.

Departure and Return: Students, teachers, and chaperone will be leaving Bidwell Junior High School on Friday March 1, 2013 at 12:00pm. We will be returning to Bidwell Junior High School on Saturday March 2nd at 6:00 pm.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
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(530) 891-3000

9.2.6.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** 1/8/13**FROM:** Annie Adamian**School/Dept.** Bidwell Junior High School**SUBJECT: Field Trip Request**Request is for One 7th Grade and Three 8th Grade Students
(grade/class/group)Destination: Burlingame, CA Activity: Student Presentationsfrom 03/01/13 @ 12pm to 03/02/13 @ 6pm
(dates) / (times) (dates) / (times)Rationale for Trip: Three eight grade students and one seventh grade student have been accepted to present at the Equity and Human Rights Conference held in Burlingame, Ca.Number of Students Attending: 4 Teachers Attending: 2 Parents Attending: 1Student/Adult Ratio: 1:1Transportation: Private Cars CUSD Bus Charter Bus Name Other: Private SUV with 7 Person capacity**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ Substitute Costs \$ Meals \$ 240Lodging \$ 450 Transportation \$ 250 Other Costs \$ **ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name CTA Sponsored Activity (Transportation and Lodging Funded by CTA); Meals - FundraiserName Acct. #: \$ Requesting Party APDate 1-10-13Site Principal APDate 1-15-13

Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

Director of Transportation n/aDate

(If transporting by bus or Charter)

IF MAJOR FIELD TRIPDirector of Educational Services Date 1-16-13

Recommend



Not Recommended



Approved



Not Approved

Board Action Date

PROPOSED AGENDA ITEM: Field Trip Request

Prepared by: Bill Battaglia-Activities Director, Bidwell Jr. High School

☒ Consent

Board Date 1/23/13

☐ Information Only

☐ Discussion/Action

Background Information

The students would be attending the 19th Annual California Association of Student Leaders State Convention. Here they will be able to network with other student leaders from all over the state of California. They will hear from nationally recognized speakers, gather information and participate in a state-wide service learning project, attend workshops presented by other student leaders as well as professional educators in the areas of leadership and leadership development.

Education Implications

As members of the educational community, we share a common goal of enriching students' lives and preparing them for a successful future. One of the key components of the enrichment is a powerful student activities program that promotes student voice and participation; according to a U.S. Department of Education study, students who participate in their school's activities are 20% more likely to earn a Bachelor's degree or higher after high school and almost 15% less likely to have unexcused absences.

Fiscal Implications

Cost of this convention has been approved by the ASB of Bidwell Jr. High School. All expenses are included in the conference cost except the substitute cost (2 days for 1 teacher). The total cost of the 3 day conference for 4 students and 2 advisors is \$2582.00.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.7.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: _____

FROM: Bill Battaglia

School/Dept.: Bidwell ASB

SUBJECT: Field Trip Request

Request is for Bidwell Leadership Class

(grade/class/group)

Destination: San Jose, CA Activity: California Association of Student Leaders 19th Annual State Convention

from 4-11-13 / 7 AM to 4-13-13 / 4 PM

Rationale for Trip: These student leaders will have the opportunity to share and learn from student leaders all over the state of California. The information they will be able to bring back will enrich our school and student body. They will be inspired by nationally recognized speakers and will learn ways to take our campus in a positive direction.

Number of Students Attending: 4 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 2/1

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$2430.00 Substitute Costs \$ 152 Meals \$ INC.

Lodging \$ INC. Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB General Student Acct. #: 320

\$ 2582.00

Name General Student-ASB Acct. #: 01-9014-0-1232-1000-088 \$2582.00

Bill Battaglia

1/18/13

Requesting Party

Date

Jamie Dubois
Site Principal

1/18/13
Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

J. Battaglia
Director of Educational Services

1/18/13
Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

TITLE: Field Trip Request

Action: _____
Consent: X
Information: _____

Date: January 23, 2013

Prepared by: [Jay Marchant, Lisa Reynolds]

Background Information

This is a trip for 7th and 8th grade members of the Student Government class at Marsh Junior High. It is an opportunity to attend a state-wide student leadership convention. I propose to take a delegation of 3 girls and 3 boys. I have never taken students to this conference before, but as it is in its 19th year and has had such tremendous success, I would love to take this opportunity to have my student leaders attend.

Educational Implications

The students will be immersed in leadership activities and workshops for three days. They will be with the top junior high leaders from around the entire state. They will be attending workshops, break-out sessions and key-note speaker sessions the entire time they are there. They will be hearing leadership instruction and motivation from some of the top-ranked speakers in the nation. Additionally, they will have an opportunity to try their hand at presenting at this conference. The presenter's applications are not yet available, but I will be encouraging my students to apply to present some of our activities and ideas to the students from around the state.

Fiscal Implications

The students will be paying the entire amount for their attendance. The advisor and one other teacher will be attending by use of ASB funds. The cost for each advisor is \$320.00 and this includes registration, hotel, meals and all that goes along with the conference. The only other cost will be gas to and from the conference which is in San Jose.

Additional Information

We will be leaving, by personal vehicles, on Thursday, April 11th in the morning and will return on Saturday, April 13th sometime in the early evening. I will be taking six students and there will be two teachers, with a ratio of 3:1. Three students will ride in one car and three in the other. With luggage, there will be a need to take two vehicles.

This conference alternates from southern California and northern California each year, so we are fortunate that it is in northern California this year. If this trip is a success, it would be an every-other-year trip, rather than every year as southern California is simply too far away.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.8.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: January 11, 2013

FROM: Lisa Reynolds

School/Dept.: MJHS Student Government

SUBJECT: Field Trip Request

Request is for Student Government, 7th and 8th Grades
(grade/class/group)

Destination: San Jose Activity: Student Leadership Conference

from April 11 / 8 a.m. to April 13 / 5 p.m.
(dates) / (times)

Rationale for Trip: Statewide Student Leadership conference. Great opportunity to meet and share ideas with student leaders from all over California.

Number of Students Attending: 6 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 3:1

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 640.00 Substitute Costs \$ 400.00 Meals \$ 0

Lodging \$ 0 Transportation \$ 200 Other Costs \$ 100.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB General Acct. #: 01-9014-0-1232-1000-4300-670-2070

Name Acct. #: \$

Lisa Reynolds
Requesting Party

Date

[Signature]
Site Principal

Date 1-14-13

☐

Approve/Minor

☐

Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

Date 1-14-13

☐

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Overnight Field Trip

Prepared by: Sue Delgado / Todd Filpula

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

16 students from Chico High School made either the Nor Cal High School Honor Choir or Honor Band to be held in Arcata February 7, 8, and 9th. The students audition and have part testing on February 7, then start rehearsal after that process is completed. They rehearse with guest conductors and students from all over Northern California for 2 1/2 days, then give a final concert on Saturday evening. The concert will be over approximately at 9pm and it is too late to drive home on 299, thus necessitating another night in a hotel. The students spend Thursday, Friday and Saturday in hotel rooms when not rehearsing and will come home Sunday morning.

Education Implications

The students will be rehearsing with well known guest conductors and other highly motivated music students from all over Northern California. Typically the music is a higher level than what is learned at their respective schools and expectations, both musical and behavior, are very high. These students will be around the best and the brightest music students in Northern California and get to work with fantastic conductors.

Fiscal Implications

Substitute expenses for Mr. Filpula (2 days) and Mrs. Delgado (2 days). Students pay all other fees, including, gas, hotels and food. Parents have agreed to these fees prior to students auditioning.

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(530) 891-3000

9.2.9.
Page 2 of 3

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 1/10/2013

FROM: Todd Filpula

School/Dept.: Chico High School

SUBJECT: Field Trip Request

Request is for:

Honor Band Students
(grade/class/group)

Destination: Humboldt State University, Arcata, CA Activity: Northern California Honor Band

from 2/7/2013 to 2/10/2013
 (dates) / (times) (dates) / (times)

Rationale for trip: To provide students with musical enrichment through playing with other exceptional musicians from Northern California under the guidance of nationally renowned conductors.

Number of Students Attending: __9__ Teachers Attending: __1__ Parents Attending: __0__
Student/Adult Ratio: __1:9__

Transportation: Private Cars ____X____ CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:		
Fees \$ _____	Substitute Costs \$160.00	Meals \$ _____
Lodging \$ _____	Transportation \$ _____	Other Costs \$ _____
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):		
Name <u>CHS ADMIN</u>	Acct. #: <u>01-0009-0-1110-2700-1179-010-2010</u>	\$ _____
Name _____	Acct. #: _____	\$ _____

 _____ Requesting Party	1/10/2013 _____ Date	<input checked="" type="checkbox"/> Approve/Minor or <input type="checkbox"/> Do not Approve/Minor
 _____ Site Principal	1/14/13 _____ Date	<input type="checkbox"/> Recommend/Major or <input type="checkbox"/> Not Recommended/Major
_____ Director of Transportation	_____ Date	(If transporting by bus or Charter)

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

Date _____

(If transporting by bus or Charter)

Not Approved

PROPOSED AGENDA ITEM: State FFA Convention Fresno, CA (April 19-23, 2013)

Prepared by: Quinn Mendez

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

The State FFA Conference is the highlight of an FFA members' school year. Delegates from each chapter conduct the business of the state association and elect officers to represent them during the coming year. A major part of FFA State Convention is the presentation of the State FFA degree's and recognition of individual and chapter achievement in FFA career development events and awards.

Education Implications

Attending the conference is an honor. All members of the CHS FFA chapter may apply to attend and are selected by a group of CHS administrators and/or CHS counselors. They are scored on a rubric scale that is based on GPA, FFA/Ag commitment and a well written application. This year we are hoping to take 21 students along with 3 Ag advisors to the conference.

Fiscal Implications

ASB FFA will cover expenses along with the FFA members each paying \$100.00 to cover a portion of the conference cost.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
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(530) 891-3000

9.2.10.
Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** 1/16/13 _____**FROM:** Quinn Mendez**School/Dept.:** CHS/Agriculture _____**SUBJECT: Field Trip Request**Request is for Agriculture/FFA _____
(grade/class/group)

Destination: Fresno, CA _____ Activity: State FFA Conference _____

from 4/19/13 ____ / ____ 8am _____ to ____ 4/23/13 ____ / ____ 6pm _____
(dates) / (times) (dates) / (times)Rationale for Trip: State FFA Leadership Conference _____

Number of Students Attending: 21__ Teachers Attending: 3 Parents Attending: 0__

Student/Adult Ratio: 3:21__

Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
Other: School vans _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**

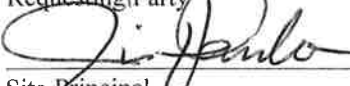
Fees \$3000.00 _____ Substitute Costs \$375.00 _____ Meals \$ _____

Lodging \$2400.00 _____ Transportation \$400.00 _____ Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB FFA _____ Acct. #: 592 _____ \$6175.00 _____

Name _____ Acct. #: _____ \$ _____

Requesting Party _____


Site Principal _____

Date _____
1/16/13Date _____
1/16/13

Approve/Minor



Do not Approve/Minor

or

or


Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation _____

Date _____

IF MAJOR FIELD TRIP
Director of Educational Services _____Date _____
1/16/13

Recommend



Not Recommended



Approved



Not Approved

Board Action _____

Date _____

PROPOSED AGENDA ITEM:

Field Trip Approval

Prepared by: Cyndi Bailey

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Herff Jones, PVHS high school yearbook publisher, has invited the yearbook students and advisor to visit the printing plant in Logan, Utah.

Education Implications

Students will be given the opportunity to tour the plant and speak with graphic designers and publication coordinators. Students will be able to see the full realm of yearbook publishing and realize that there is much more to the yearbook than just our in-class work. Students will be given the opportunity to see our book in the printing phase.

Fiscal Implications

None to the district. Funds from our Parent Page Ad sales will cover the cost of the trip.

CHICO UNIFIED SCHOOL DISTRICT

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9.2.11.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education
FROM: Cyndi Bailey
SUBJECT: Field Trip Request

Date: December 19, 2012
School/Dept.: PVHS Yearbook

Request is for Herff Jones Yearbook Plant Tour
(grade/class/group)

Destination: Logan, Utah Activity: Herff Jones Plan Tour

from 3/14/13 (departing 7 am) to 3/16/13 (arrive at PVHS 10 p.m.)

Rationale for Trip: Yearbook students will have the opportunity to tour the Logan, Utah Herff Jones Plant and speak with graphic designers and yearbook specialists who have a vested interest in our yearbook.

Number of Students Attending: 7 Teachers Attending: 1 Parents Attending: 1 (Herff Jones Rep)

Student/Adult Ratio: 3.5:1

Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____

Other: Private car to airport, Airplane, Rental van in Utah

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$0

Substitute Costs \$200

Meals \$400

Lodging \$900

Transportation \$2100

Other Costs \$ 300 (car rental)

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Yearbook Acct. #: ASB 425 \$3800 01-9014-0-1232-1000-020-2020

Proceeds from Parent Page Ad sales will fund this trip. All yearbook students are given the opportunity to attend.

Cyndi Bailey
Requesting Party

1/19/13
Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Major Field Trip- PV Jazz Ensemble to Santa Cruz Jazz Fest

Prepared by: Dan Holmes

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

This will be the third year that our Jazz Ensemble has performed for judges at the Santa Cruz Jazz Festival.

Educational Implications

Students will prepare three pieces and perform for a rating and attended a concert featuring a world class jazz musician. This has proved to be a wonderful opportunity for my students to learn and grow in the area of jazz music.

Fiscal Implications

Funds for festival entry and a substitute will be paid from the PV Music account. All other funds including transportation, lodging, and meals will be covered by PV Music Boosters and students.

Please complete this form for All ASB field trips, camps, & conferences whether or not there are any expenses incurred. Please complete fill-in form on your personal computer before printing and submit to Lance Brogden or Pam Jackson.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
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9.2.12.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 01/07/13

FROM: Dan Holmes

School/Dept.: PVHS

SUBJECT: Field Trip Request

Request is for PV Jazz Ensemble

(grade/class/group)

Destination: Santa Cruz

Activity: Jazz Festival

from 03/15/13 / 7 AM

to 3/16/13 / 8 PM

(dates) / (times)

(dates) / (times)

Rationale for Trip: Travel, perform for adjudicators, attend jazz concert featuring world class jazz musicians

Number of Students Attending: 18 Teachers Attending: 1 Parents Attending: 5

Student/Adult Ratio: 18/6

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 280 Substitute Costs \$ 80 Meals \$ Students

Lodging \$ PV Music Boosters Transportation \$ PV Music Boosters Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name PV Music Acct. #: \$ 360

Name Acct. #: \$

Requesting Party

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Reach for the Future Overnight Request

Prepared by: Jen Skinner

☒ Consent

Board Date January 23rd, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Reach for the Future is a leadership conference that students from Chico Unified School District have been attending for more than ten years. The conference is hosted by BCDBH and will include a Challenge Day, which is a facilitated experience designed to challenge students to break barriers and appreciate others for their differences. The conference will also include workshops (on topics such as healthy relationships, how to combat bullying and preventing ATOD use) and a high ropes course. It is the highlight of the year for our students!

Students from the following schools are registered to attend: Bidwell Junior High School, Chico High School, Chico Junior High School and Pleasant Valley High School. The conference dates for our junior high students are Thursday, February 28th-Saturday, March 2nd. The conference dates for our high school students are Thursday, March 7th-Saturday, March 9th.

Education Implications

Both junior high and high school conferences start on Thursday afternoon and run through the following Saturday. Students leave campus at lunch time that Thursday, meaning they miss the last two school periods of the day and an entire day on Friday. However, students, parents and campus staff have all verbalized the positive changes they see in their students. The time that students spend out of their classrooms is well worth the absence.

Additionally, student grades are checked regularly before attending and if students do not meet the gpa/grade requirement, they are not allowed to attend.

Fiscal Implications

The conference costs \$100 per student to attend and they pay or fundraise that amount on their own. If students fundraise, that money is put into their campus club account (Friday Night Live or Club Live) and a PO is used to cover registration fees. All other conference expenses (lodging, food, speakers, etc) are paid for by BCDBH so there are no outstanding costs to the district.

Additional Information

BCDBH requires a 10:1 student to adult ratio. In addition to BCDBH staff, all schools who bring students are required to bring one adult for every ten students registered. Overall, students are well supervised and everyone has a great time!

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.13.
Page 2 of 4

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** January 15th, 2013**FROM:** Jen Skinner- BCDBH**School/Dept.:** Bidwell Junior High School**SUBJECT: Field Trip Request**Request is for Club Live
(grade/class/group)Destination: Richardson Springs, Chico CA Activity: Reach for the Future Conferencefrom February 28th, 2013 / noon to March 2nd, 2013 / 5pm
(dates) / (times) (dates) / (times)Rationale for Trip: leadership conferenceNumber of Students Attending: 29 Teachers Attending: 1 Parents Attending: 2Student/Adult Ratio: 10:1Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$100 (student paid) Substitute Costs \$ 0 Meals \$ includedLodging \$ included Transportation \$ N/A Other Costs \$ N/A**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Acct. #: \$

Name Acct. #: \$

Jen M. Skinner
Requesting Party1.15.2013
DateJanie D. Baul
Site Principal1-15-13
DateApprove/Minor
or
Recommend/MajorDo not Approve/Minor
or
Not Recommended/Majorn/a
Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIPAS
Director of Educational Services01/16/13
Date

Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.13.
Page 3 of 4

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: January 14, 2013

FROM: Jen Skinner, Friday Night Live
Advisor

School/Dept.: CHico High School

SUBJECT: Field Trip Request

Request is for Friday Night Live

(grade/class/group)

Destination: Richardson Springs

Activity: Reach for the Future Conference

from March 7, 2013 / Noon
(dates) / (times)

to March 9, 2013 / 5 PM
(dates) / (times)

Rationale for Trip: Leadership conference

Number of Students Attending: 5 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 5:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ \$100 (student pays) Substitute Costs \$ 78.00 Meals \$ Included

Lodging \$ Included Transportation \$ _____ Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name CHS ADMIN Acct. #: 01-0009-0-1110-2700-1179-010-2010 \$ 78

Name _____ Acct. #: _____ \$ _____

Jen M Skinner
Requesting Party

1.15.2013
Date

[Signature]
Site Principal

1/16/13
Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

1/16/13
Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.13.
Page 4 of 4

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** January 15th, 2013**FROM:** Jen Skinner- BCDBH**School/Dept.:** Pleasant Valley High School**SUBJECT: Field Trip Request**Request is for Friday Night Live
(grade/class/group)Destination: Richardson Springs, Chico CA Activity: Reach for the Future Conferencefrom March 7th, 2013 / noon to March 9th, 2013 / 5pm
(dates) / (times) (dates) / (times)Rationale for Trip: leadership conferenceNumber of Students Attending: 10 Teachers Attending: 1 Parents Attending: 1Student/Adult Ratio: 5:1Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$100 (student paid) Substitute Costs \$ 0 Meals \$ includedLodging \$ included Transportation \$ N/A Other Costs \$ N/A**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Acct. #: \$

Name Acct. #: \$

Jen M. Skinner
Requesting Party1.15.2013
Date[Signature]
Site Principal1/15/13
Date☒ Approve/Minor
or
Recommend/Major ☐ Do not Approve/Minor
or
Not Recommended/Major
(If transporting by bus or Charter)n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP[Signature]
Director of Educational Services01/16/13
Date☒ Recommend ☐ Not Recommended☐ Approved ☐ Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Reach for the Future

Prepared by: Miranda Mackabee/ Nancy Medina

☒ Consent

Board Date January 18th, 2012

☐ Information Only

☒ Discussion/Action

Background Information

A statewide leadership conference that host 350 young people. This conference is a 3 day 2 night conference that provides a number of leadership opportunities for young people that include; workshops, challenge day, and a odyssey ropes course.

Education Implications

Young people have the opportunity to attend a number of workshops on day two. Workshops include but are not limited to; It gets better- which combats the issues of isolation and depression, Me, myself and I- how to take care of your self emotionally, physically with includes coping with stress, More than Colors- learn how to influence others around you by breaking down barriers that uncover diversity and create change, the Influence of Alcohol- hear how successful youth are at decreasing youth assess to alcohol.

Fiscal Implications

On our Thursday agenda which is the start of our conference we have challenge day- which helps young people break down walls and come closer together by seeing that they are not alone. Friday's agenda- full of workshops where young people have the option to choose three out of our ten workshops to have a shared learning experience with their group they came with and with others whom are in and out of county youth. We wrap up the conference experience Saturday- we have a ropes course where young people get the opportunity to challenge themselves and others to do something out of their comfort zone and rely on others to help them through the experience to make it successful.

Additional Information

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.14.
Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** January 9, 2013**FROM:** Miranda Mackabee**School/Dept.:** Fair View High School FNL**SUBJECT: Field Trip Request**Request is for: 9-12 Grade Friday Night Live Members

(grade/class/group)

Destination: 15850 Richardson Springs Activity: Reach for the Future Leadership Conferencefrom March 7, 2013 9:00 am to
(dates) / (times)March 10, 2013 6:00 pm
(dates) / (times)Rationale for Trip: Leadership conference where students will attend a series of workshops, ropes courses, challenge day, breaking down the walls experience.Number of Students Attending: 10-20 Teachers Attending: 2 Parents Attending: 0Student/Adult Ratio: 10 - 1Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ 0Substitute Costs \$ 0Meals \$ 0Lodging \$ 0Transportation \$ 0Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name _____ Acct. #: _____ \$ _____

Name _____ Acct. #: _____ \$ _____

Miranda Mackabee
Requesting Party1/9/13
Date[Signature]
Site Principal1/2/13
Date☐Approve/Minor
or
Recommend/Major☐Do not Approve/Minor
or
Not Recommended/Majorn/a
Director of Transportation_____
Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP[Signature]
Director of Educational Services01/12/13
Date☒

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Consultant Agreement, Duerr Evaluation Resources

Prepared by: Scott Lindstrom

☒ Consent

Board Date 1/23/2013

☐ Information Only

☐ Discussion/Action

Background Information

Chico USD is in the third year of grant funding for the Elementary and Secondary School Counseling Grant. Per the approved grant application budget, this contract provides for the program evaluation for 2012-13.

Education Implications

The evaluation will assess the impacts of prevention and intervention services provided by grant-funded elementary school counselors and psychologists, as well as schoolwide prevention activities provided by school staff. Results will be used to guide program improvements, and to demonstrate the effects of services on student adjustment and school climate.

Fiscal Implications

This contract meets the required evaluation at the approved funding level of the grant. There is no impact on the District General Fund.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Duerr Evaluation Resources
Street Address/POB: 55 Hanover Lane
City, State, Zip Code: 95928
Phone: 530-893-3734
Taxpayer ID/SSN: 68-044023

This agreement will be in effect from: 11/01/2013 **to:** 7/30/2013

Location(s) of Services:

Chapman, Citrus, EWE, McManus, Parkview, Rosedale

3. **Scope of Work to be performed: (attach separate sheet if necessary)**
Evaluation of federal Elementary and Secondary School Counseling Program grant. Includes provision of evaluation materials, collection of program service and outcome data, and annual evaluation report.
4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:**
Evaluation of the effectiveness of intervention and prevention services provided through the counseling grant per the approved grant application.
5. **Funding/Programs Affected: (corresponding to accounts below)**
1) Elementary and Secondary School Counseling Program grant
2)
3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	5820	0	1110	3110	5800	740	6510
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 20,000.00 Per Unit, times 1.00 #Units = \$ 20,000.00 Total for Services

9. **Additional Expenses**

\$		Total of Additional
\$	\$ 0.00	Expenses
	\$ 20,000.00	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(Applicable, indexs determined to be Contract Employee - See BS 10a)

 $V_{\#}$

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Date)

(1) 51c

(Date)

②

Mail to Consultant

(Date)

2012-13 School Surveys Consultant Agreement with Education for the Future

PROPOSED AGENDA ITEM: _____

Prepared by: Joanne Parsley

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Education for the Future, part of CSU, Research Foundation, will create and process Parent, Staff, and Students surveys for all K-12 schools within Chico Unified School District in paper format as well as online.

Education Implications

We will utilize the expertise of Education for the Future as CUSD conducts a Parent, Staff and Student survey to gather, analyze and use the information to assist in making informed data-driven decisions to guide CUSD's continuous improvement efforts.

Fiscal Implications

Title I funds will be used to cover the \$10,000 expense.

Additional Information

By using a consistent survey across multiple years, we can gather a more comprehensive picture of Parent, Student and Staff perception data over time. This will help us better assess our instructional program on an on-going basis, and make improvements as necessary.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: CSU, Chico Research Foundation on behalf of Education for the Future
Street Address/POB: 400 West First Street
City, State, Zip Code: Chico, CA 95929-0230
Phone: 530-898-4482
Taxpayer ID/SSN: 68-0386518
This agreement will be in effect from: 01/07/13 to 06/30/13
Location(s) of Services: (site) District-wide

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Parent, Staff and Student surveys will be created and available electronically (online) and in paper format for the Chico Unified School District schools.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

We will utilize the expertise of Education for the Future as CUSD conducts a parent, staff and student survey to gather, analyze and use the information to assist in making informed data-driven decisions to guide CUSDs continuous improvement efforts.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Title I Program Improvement
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1013	1000	5800	14	570
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 10,000.00 Per Unit, times 1.00 # Units = \$ 10,000.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. **Additional Expenses:**

\$									
\$									
\$								0.00	Total for Addit'l Expenses
\$								10,000.00	Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

1/8/13
or

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: CSU, Chico Research Foundation on behalf of Education for the Future

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using **Administration Form #3515.6**, that criminal background checks have been completed as per **Board Policy #3515.6** prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 Carol Sager - Director 1/10/13
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

 Joanne Parsley 1-11-13
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

 Janet Brinson 1/11/13
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

 ☒ **Consultant** ☐ **Contract Employee**
Peter VanBuskirk 1/15/13
(Signature of District Admin.-Business Services) (Print Name) (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)
<input type="checkbox"/> Partial Payment thru: _____ (Date)	<input type="checkbox"/> Send to Site Administrator: _____ (Date check required)
<input type="checkbox"/> Full or Final Payment	<input type="checkbox"/> Mail to Consultant

\$ _____ 93 E 2 8 - NOV 2013
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: Chico Speech and Language Center

Prepared by: Dave Scott



Consent



Information Only

Board Date: 01/23/13



Discussion/Action

Background Information

As required by the Individuals with Disabilities Act of 2004, the district is required to provide a free and appropriate public education to all eligible students with disabilities. Due to a shortage of qualified speech and language therapists, and due to the extended absence of one of our SLTs, it is necessary to obtain services through Chico Speech and Language Center.

Education Implications

Students usually increase their academic, behavioral and social achievement when they are instructed in the most appropriate and least restrictive school environment.

Fiscal Implications

\$16,894 for SLT services until 3/1/2013.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

9.2.17.
Page 2 of 3
Business Services Use Only
CA# _____
V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Chico Speech and Language Center
Street Address/POB: 2627 Forest Ave.
City, State, Zip Code: Chico, CA 95928
Phone: 530-894-0905

Taxpayer ID/SSN:

This agreement will be in effect from: 01/24/13 to 03/01/13

Location(s) of Services: (site) Citrus and Forest Ranch Schools

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
Speech and Language Assessments; Speech and Language Therapy
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
Due to a shortage of qualified Speech and Language Therapists; required special education mandates

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Special Education
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6500	0	5001	3150	5800	14	570
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** ☒ Yes ☐ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 85.00 Per Unit, times 196.00 # Units = \$ 16,660.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

Mileage to Forest Ranch 31.2 miles round trip \$ 234.00
\$
\$

Total for
234.00 Addit'l Expenses

\$ 16,894.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: _____

Business Services Use Only	
CA#	_____
V#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

_____ (Signature of Consultant)	_____ (Print Name)	_____ (Date)
------------------------------------	-----------------------	-----------------

12. RECOMMENDED:

_____ (Signature of Originating Administrator)	_____ (Print Name)	_____ (Date)
---	-----------------------	-----------------

13. APPROVED:

_____ (Signature of District Administrator, or Director of Categorical Programs)	_____ (Print Name)	_____ (Date)
--	-----------------------	-----------------

<p>APPROVED:</p> <p><i>Peter VanBuskirk</i></p> <p>_____ (Signature of District Admin.-Business Services)</p>	<p><input type="checkbox"/> Consultant <input type="checkbox"/> Contract Employee</p> <p>Peter VanBuskirk</p> <p>_____ (Print Name)</p>	<p>1/18/13</p> <p>_____ (Date)</p>
--	---	---

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

PROPOSED AGENDA ITEM: Quarterly Report on Williams Uniform Complaints

Prepared by: Janet Brinson

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Williams case legislation requires a school district to use its Uniform Complaint Process to help identify and resolve any deficiencies related to instructional materials, teacher vacancy or misassignment and emergency or urgent facilities conditions that pose a threat to the health and safety of the pupils or staff. Complaint process information is posted at each school site. Complaint forms are available upon request.

Educational Implications

Reports are required to be submitted to the board for review. Once the report is approved, it is sent to the County Office of Education.

Fiscal Implications

None

VALENZUELA/CAHSEE Lawsuit Settlement
QUARTERLY REPORT on *Williams* Uniform Complaints
2012-2013 FISCAL YEAR
[Education Code § 35186(d)]

9.2.18.
Page 2 of 2

District: Chico Unified School District

Person completing this form: Janet Brinson

Title: Director

Quarterly Report Submission Date:
(check one)

- ☐ April 2013
☐ July 2013
☐ October 2013
☒ January 2013

Date for information to be reported publicly at governing board meeting: January 23, 2013

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Misassignments or Vacancies			
Facilities Conditions			
CAHSEE Intensive Instruction and Services			
TOTALS			



Kelly Staley, Superintendent

1-18-13

Date

PROPOSED AGENDA ITEM: The Single Plan for Student Achievement

Prepared by: Janet Brinson, Director, Categorical Programs

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Schools that receive state and federal categorical funding are required to prepare a *Single Plan for Student Achievement* (SPSA). The SPSA is a blueprint to improve the academic performance of all students to the level of performance goals included in the Academic Performance Index (API) and the Adequate Yearly Progress (AYP) measures.

Educational Implications

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through categorical funding sources will be used to improve the academic performance of all pupils to the level of the performance goals, as established by the API and AYP. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

The SPSA serves as the organizer for an individual school's improvement process. The plan should be developed with a deeper understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient at state standards.

Fiscal Implications

All expenditures of categorical program funds have been described and budgeted in each school's SPSA. These plans have been presented and approved by the respective School Site Council.

AGENDA ITEM: School Accountability Report Cards (SARCs)

Prepared by: David Scott, Assistant Superintendent

☒ Consent

Board Date January 23, 2013

☐ Information Only

☐ Discussion/Action

Background Information

As a result of Proposition 98 (passed in November 1988) and subsequent legislation, California Public Schools are required to provide information about themselves to the community in the form of an annual School Accountability Report Card or SARC. These report cards provide a variety of data to allow the public to evaluate and compare schools in terms of student achievement, environment, resources and demographics.

Educational Implications

The SARC not only provides general information regarding each school, but also provides data specific to academic performance, school completion, school safety, class size, and post-secondary preparation.

Fiscal Implications

None

Additional Information

SARCs will be available to the public at individual school sites and via the CUSD website on February 1, 2013. In addition, the SARCs can be obtained at the California Department of Education website: www.cde.ca.gov/e/ope/sarc/

AGENDA ITEM: Role and Responsibilities of CUSD appointee to Inspire Board

Prepared by: John Bohannon, Director

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: Jan. 23, 2013

Background Information

Per the Inspire School of Arts and Sciences Charter, the CUSD Board of Education shall select an individual to serve on the Inspire Board as a voting member.

During the CUSD Board of Education meeting on September 19, 2012, the CUSD Board selected Jann Reed to continue to serve as its representative on the Inspire Board as she has done since the school's inception. Reed's tenure on the CUSD board came to an end on December 19, 2012, making it necessary to create a process for communication between the appointee to the Inspire Board and the CUSD Board.

The attached document defines the methods by which the CUSD appointee to the Inspire Board will carry out her primary role of facilitating communication between CUSD and Inspire.

Role and Responsibilities of CUSD Board of Education Representative to Inspire Board

The Bylaws and Charter of the Inspire School of the Arts (Inspire), an internal charter authorized by the Chico Unified School District (CUSD), indicate that there will be a representative appointed by the CUSD Board of Education serving on the Inspire Board. The primary role of the Board appointed Representative is to facilitate communication between the CUSD Board and the Inspire Board. The CUSD appointee is a voting member on the Inspire Board.

Responsibilities:

The CUSD Board appointee to the Inspire board will:

1. Attend all Inspire Board Meetings and, thereafter, send an email to the President of the CUSD Board, with copies to the Inspire Principal and CUSD Superintendent, briefly indicating what was covered and whether there is a need to bring any information to the attention of the full Board. The Board Representative may also suggest to the Board President and Superintendent topics regarding Inspire to be placed on the Board's agenda.
2. Attend those CUSD Board Meetings during which an agenda item pertaining to Inspire will be discussed and for which the Board Representative would like to provide information.
3. Carry information, questions, and feedback between the two Boards at the request of those bodies.
4. When needed, seek further information from the CUSD Board to better fulfill the role of representative to the Board.
5. Nothing in the description of the Board Representative's role or responsibilities would preclude individual CUSD Board members from communicating directly with Inspire board members or staff. Nor is it the intent of these responsibilities to preclude members of the Inspire Board from communicating directly with members of the CUSD Board or staff.

PROPOSED AGENDA
ITEM:

Warrant Authorization

Prepared by: Pete Van Buskirk, Director, Fiscal Services

☒ Consent

Board Date 01/23/13

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$4,805,895.41 for the period of November 29, 2012 through January 8, 2013 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

Checks Dated 11/29/2012 through 01/08/2013 Sorted by Fund

Board Meeting Date 01/23/2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Fund Summary						
Fund	Description	Check Count	Expensed Amount			
01	General Fund	597	1,677,867.16			
09	Charter Sch Spec Rev 3412	39	102,365.54			
13	Cafeteria (3401)	69	290,408.34			
14	Deferred Maintenance (3405)	1	9,550.00			
25	Cap Fac State Cap (3408) 25-2	1	9,450.00			
27	1998 Sr B(2008 Sale P&I)(3406	35	2,112,906.31			
42	sp Res Rda-Cp thru (3427)40-4	2	9,544.77			
76	n/a Net Payroll Warrants	3	599,682.08			
Total Number of Checks			747			
Less Unpaid Sales Tax Liability			5,878.79			
Net (Check Amount)			4,805,895.41			

9.3.1.
Page 2 of 2

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

001 - Chico Unified School District

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ESCAPE

ONLINE

Page 41 of 41

PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Pete Van Buskirk - Director, Fiscal Services

☒ Consent

Board Date 1/23/13

☐ Information Only

☐ Discussion/Action

Background Information:

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Educational Implications: NONE

Fiscal Implications: NONE

Useable Surplus Property 1/23/13

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6793	SMALL SHREDDER	1	WHSE	DIST OFC	22	Y
6795	TYPEWRITER	1	WHSE	DIST OFC	10	Y
6795	HP COLOR PRINTER	1	WHSE	DIST OFC	20	Y
6795	PITNEY-BOWES CHECK BURSTER	1	WHSE	DIST OFC	100	Y
6795	DESK TOP PRINTER	1	WHSE	DIST OFC	20	Y
6797	2 COLOR TV'S	1	WHSE	PVHS	10	Y
6799	DIMENSION 768 3D PRINTER	1	WHSE	CHS	2000	Y
6800	2 TEACHER DESKS	2	WHSE	FVHS	20	N
6800	3 TEACHER CHAIRS	1	WHSE	FVHS	10	N
6800	2 DRAWER FILE CABINET	2	WHSE	FVHS	10	N
6800	TV W/STAND	1	WHSE	FVHS	5	Y
6800	ROUND TABLE	2	WHSE	FVHS	5	N
6800	ROLLING PROJECTOR STAND	2	WHSE	FVHS	10	N
6802	7APOLLO OVERHEAD PROJECTORS	1	WHSE	CITRUS	10	Y
6802	6 DALITE OVERHEAD PROJECTORS	1	WHSE	CITRUS	10	Y
6802	3 ELMO OVERHEAD PROJECTORS	1	WHSE	CITRUS	10	Y
6802	3 TABLES 3' X 6'	1	WHSE	CITRUS	20	N
6802	5 MOTOROLA WALKIE TALKIES	1	WHSE	CITRUS	10	Y
6802	3M OVERHEAD PROJECTOR	1	WHSE	CITRUS	10	Y
6802	DEWALT CORDLESS DRILL	1	WHSE	CITRUS	20	Y
6802	MAKITA CORDLESS DRILL	1	WHSE	CITRUS	20	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 1/23/13

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6788	2 RISO MACHINES	2	WHSE	MJHS	50	Y
6792	PROJECTOR WITH COMPUTER	3	WHSE	FVHS	N/A	Y
6796	MICROWAVE OVEN	3	WHSE	PVHS	N/A	Y
6800	6 STUDENT DESKS	3	WHSE	FVHS	N/A	N
6800	SMALL REFRIGERATOR	3	WHSE	FVHS	N/A	Y
6800	4 SHELVES	3	WHSE	FVHS	N/A	N
6800	WHEEL BARREL	3	WHSE	FVHS	N/A	N
6800	SMALL ROLLING CART	3	WHSE	FVHS	N/A	N
6802	30" X 72" TABLE	3	WHSE	CITRUS	30	N
6802	75 STUDENT CHAIRS	3	WHSE	CITRUS	N/A	N

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 1/23/13 to Computers for Classrooms for refurbishing
to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
6787	50 CFC COMPUTERS	3	MJHS
6787	4 DELL LAPTOPS	3	MJHS
6787	3M TRANSPARENCY PROJECTOR	3	MJHS
6787	VCR	3	MJHS
6787	2 MAC COMPUTERS	3	MJHS
6787	3M OVERHEAD PROJECTOR	3	MJHS
6789	OLD CPU	3	LOMA VISTA
6790	2 TOSHIBA LAPTOPS	1	LOMA VISTA
6791	40 CFC COMPUTERS	3	HOOKE OAK
6794	3 ASST COMPUTERS	3	HOOKE OAK
6798	DELL MONITOR	2	PVHS
6801	4 GATEWAY COMPUTERS	3	PVHS
6801	DELL DIMENSION COMPUTER	3	PVHS
6801	11 GATEWAY TOWERS	3	PVHS
6801	3 HP PRINTERS	3	PVHS
6801	8 ASST MONITORS	3	PVHS
6801	2 GATEWAY LAPTOPS	3	PVHS
6801	3 DELL TOWERS	3	PVHS
6801	APPLE MAC	3	PVHS
6801	4 HP COMPAQ'S	3	PVHS
6803	HARMON BLACK SPEAKER SET	2	CHS

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

PROPOSED AGENDA ITEM: Monthly Enrollment (6th School Month)

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

X	Consent	Board Date	January 23, 2013
	Information		
	Discussion/Action		

Background Information:

Tracking enrollment and ADA (Average Daily Attendance) data is vital to accurately projecting class size, school site capacities, and ultimately, district revenues. Enrollments are tracked daily for the first two weeks of school and then monthly thereafter. While we also evaluate the ADA with the monthly data, the district general fund revenue is funded on P2 (around 8th month) cumulative attendance.

Education Implications:

Monitoring enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

Fiscal Implications/Analysis of Attached Reports:

The attached document shows that the district enrollment is up slightly from projections.

Chico Unified School District

2012-13

Total Monthly Enrollment and ADA By School

	-----SCHOOL MONTH-----											
	1st	2nd	Oct. 3	3rd	4th	5th	6th	7th	8th	9th	10th	11th
	Aug 24	Sept 21	CBEDS	Oct 19	Nov 16	Dec 14	Jan 11	Feb 8	Mar 8	Apr 5	May 3	May 31
Chapman	371	366	367	371	360	359	361					
Citrus	335	339	339	339	340	339	330					
Emma Wilson	643	637	648	643	642	655	666					
Hooker Oak K-6	363	369	368	366	361	362	362					
John McManus	530	523	525	528	517	524	523					
Little Chico Crk	600	610	610	607	603	605	599					
Marigold	537	540	541	540	541	544	551					
Neal Dow	434	433	434	434	435	438	437					
Parkview	363	360	362	358	350	352	357					
Rosedale	553	560	561	562	563	560	559					
Shasta	677	676	674	672	676	682	695					
Sierra View	634	638	640	638	636	638	641					
Oakdale K - 6	6	8	7	7	8	9	8					
Loma Vista K-6	3	3	4	3	6	6	6					
SUBTOTAL K-6	6,049	6,062	6,080	6,068	6,038	6,073	6,095	0	0	0	0	0
BJHS	670	670	672	664	649	652	651					
CJHS	578	575	582	580	579	577	585					
MJHS	559	561	562	562	561	558	564					
CHS	1,786	1,802	1,800	1,775	1,753	1,753	1,744					
PVHS	1,927	1,936	1,932	1,921	1,920	1,914	1,894					
Fair View	247	235	237	240	233	228	226					
CAL	38	55	63	53	57	60	42					
AFC	22	18	20	20	21	29	33					
Oakdale 7 -12	50	80	85	91	87	94	85					
Loma Vista 7-12	7	7	7	7	4	4	4					
NPS												
SUBTOTAL 7-12	5,884	5,939	5,960	5,913	5,864	5,869	5,828	0	0	0	0	0
CURRENT YEAR	11,933	12,001	12,040	11,981	11,902	11,942	11,923	0	0	0	0	0
PY Month Diff.		68	168	(20)	(79)	40	(19)					
Projected 12-13 CBEDS			11,872									
2011-12 P2 ADA									11,367			
Projected 2012-13 P2 ADA									11,315			
11-12	11,870	11,866	11,883	11,892	11,837	11,783	11,810	11,769	11,760	11,776	0	11,677

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928**

DATE: January 23, 2013
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Appointments 2012/13

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>	<u>Estimated Annual District Cost</u>
Friend, Kimberly	Elementary	1/7/13-6/6/13	1.0 FTE Temporary Appointment	\$38,359
Gilzean, Randy	Teacher on Special Assignment	1/28/13-6/6/13	0.2 FTE Reassignment	
Jensen, Heather	Special Education	1/7/13-6/6/13	1.0 FTE Temporary Appointment	\$62,002
Nielsen, Erin	Elementary	1/22/13-6/6/13	0.5 FTE Temporary Appointment (in addition to current 0.5 FTE temporary assignment)	\$25,480

Retirements/Resignations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Carlsen, Kyle	Elementary	2/1/13	Resigning 0.4 FTE
Rutherford, Bridget	Elementary	1/1/13	Retirement

Leave Request

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
McLean, M. Shannon	Secondary	1/30/13-5/13/13	0.8 FTE Child Care Leave

Rescind Leave Request

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Cook, Lori	Secondary ISP	1/7/13	Rescind 0.2 FTE Child Care Leave
Coombe, Kelly	Secondary	1/7/13	Rescind 0.2 FTE Child Care Leave

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 3

DATE: JANUARY 23, 2013
MEMORANDUM TO: BOARD OF EDUCATION
FROM: KELLY STALEY, SUPERINTENDENT
SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE	POSITION COST @ Step 1 + Red Plan Medical + Qualifying Dental/Vision
APPOINTMENT				
ALDRED, JILL	LT CAFETERIA SATELLITE MANAGER/SHASTA/0.5	12/3/2012- 4/12/2013	NEW LIMITED TERM POSITION/ 148/NUTRITION/5310	
BARUCH, COLBY	IPS-HEALTHCARE/NEAL DOW/6	1/7/2013	VACATED POSITION/170/ SPECIAL ED/6500	18267.59
COFFEY, DOROTHY	LT CAFETERIA ASSISTANT/SHASTA/2	1/7/2013- 4/12/2013	DURING ABSENCE OF INCUMBENT/ 125/NUTRITION/5310	
DAVIS, HAPPI	IPS-CLASSROOM/SHASTA/6	1/7/2012	NEW POSITION/139/SPECIAL ED/6500	18267.59
FROST, CATHERINE	INSTRUCTIONAL ASSISTANT/NEAL DOW/1.5	1/7/2012	VACATED POSITION/166/ CATEGORICAL/4124	4185.33
GLASS, JO ANN	INSTRUCTIONAL ASSISTANT/CITRUS/1.3	12/3/2012	VACATED POSITION/47/ CATEGORICAL/6010	3542.63
HASSETT, DEBRA	CAFETERIA ASSISTANT/CHAPMAN/2.8	12/10/2012	NEW POSITION/7/NUTRITION/5310	7211.35
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/MARIGOLD/3.7	12/12/2012	EXISTING POSITION/144/ GENERAL/0000	10263.64
KEMPER, NANCY	INSTRUCTIONAL PARAPROFESSIONAL- HEALTHCARE/CHS/7	12/7/2012	PER CBA 3.5.1	
KNIGHT, ELIZABETH	IPS-HEALTHCARE/CHS/5	1/7/2013	VACATED POSITION/172/ SPECIAL ED/6500	13822.99
LAUTERIO, TAMI	INSTRUCTIONAL ASSISTANT/PARKVIEW/3	1/7/2013	NEW POSITION/173/ CATEGORICAL/6010	8293.79
LONG, TERESA	INSTRUCTIONAL ASSISTANT- BILINGUAL/ROSEDALE/4	12/10/2012	VACATED POSITION/27/ CATEGORICAL/7091	11058.39
LOVE, KATIE	IPS-CLASSROOM/HOOKER OAK/3	1/7/2013	VACATED POSITION/158/ SPECIAL ED/6500	8293.79
MANDAR, MELISSA	LT BAKER ASSISTANT/BAKERY/3	12/11/2012- 3/8/2012	NEW LIMITED TERM POSITION/108/NUTRITION/5310	
MCKEON, DENISE	SCHOOL OFFICE MANAGER/BJHS/8	12/13/2012	VACATED POSITION/130/ GENERAL/0000	18029.50
MCVICKER-WEVER, SUSAN	IA-SPECIAL EDUCATION/INSPIRE/6.5	1/28/2013	NEW POSITION/194/SPECIAL ED/6500	19707.57
MELINE, CAITLIN	IPS-CLASSROOM/SIERRA VIEW/3	1/7/2013	VACATED POSITION/140/ SPECIAL ED/6500	8293.79
MOSS, JENNIFER	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2	1/10/2013	VACATED POSITION/196/ CATEGORICAL/7091	3744.58
O'BRIEN, CASEY	CAMPUS SUPERVISOR/BJHS/2	1/7/2013	IN LIEU OF LAYOFF/24/ CATEGORICAL/7091	5158.40

PARSONS, DIANA	INSTRUCTIONAL ASSISTANT/CITRUS/4	1/21/2013	NEW POSITION/155/ CATEGORICAL/3010	11058.39
PHILLIPS, CARA	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2	1/10/2013	VACATED POSITION/200/ CATEGORICAL/7090	3744.58
PUSER, PATRICIA	IPS-CLASSROOM/SIERRA VIEW/3	12/19/2012	NEW POSITION/142/SPECIAL ED/6500	8293.79
ROSS, MATTHEW	SR CUSTODIAN/BJHS/8	12/26/2012	VACATED POSITION/19/GENERAL/0000	31390.70
RYAN, PATRICK	IPS-CLASSROOM/MJHS/6.5	12/12/2012	PER CBA 3.5.2	
SHERRILL, JULIE	IPS-CLASSROOM/CHS/6.5	1/7/2013	PER CBA 3.5.1	
SMITHSON, BIRGITTA	INSTRUCTIONAL ASSISTANT-SPECIAL EDUCATION/BJHS/3.5	12/11/2012	VACATED POSITION/15/ SPECIAL ED/6500	9733.81
TESTMAN, RUTH	IPS-CLASSROOM/MARIGOLD/6	1/7/2013	VACATED POSITION/69/ SPECIAL ED/6500	18267.59
VENTURINO, MARIA	LT BAKER ASSISTANT/BAKERY/4	12/10/2012- 3/8/2013	NEW LIMITED TERM POSITION/ 109/NUTRITION/5310	
WALLACE, JEANETTE	IPS-HEALTHCARE/FOREST RANCH/5	1/7/2013	NEW POSITION/59/SPECIAL ED/6500	13822.99
PROMOTION				
CASTRO, AMANDA	BAKER ASSISTANT/BAKERY/3	12/10/2012	NEW POSITION/110/NUTRITION/5310	8064.56
MCKEY, ELIZABETH	BAKER ASSISTANT/BAKERY/4	12/10/2012	NEW POSITION/111/NUTRITION/5310	10752.75
RE-EMPLOYMENT				
CARRELL, KIMBERLEY	IA-ELEMENTARY GUIDANCE/SHASTA/1	11/26/2012	NEW POSITION/81/GENERAL & GRANT/0000 & 5820	2387.84
CARRELL, KIMBERLEY	IA-ELEMENTARY GUIDANCE/SHASTA/2	11/26/2012	NEW POSITION/89/GRANT/5820	4775.68
CARRELL, KIMBERLEY	IA-ELEMENTARY GUIDANCE/CITRUS/3	12/17/2012	NEW POSITION/91/GENERAL & GRANT/0000 & 7090	7163.51
VOLUNTARY REDUCTION IN HOURS				
DALE, SAVANAH	IPS-HEALTHCARE/SIERRA VIEW/2.5	12/12/2012	NEW POSITION/156/SPECIAL ED/6500	6969.21
LAYOFF TO RE-EMPLOYMENT				
O'BRIEN, CASEY	CAMPUS SUPERVISOR/CJHS/1.9	1/6/2013	LACK OF WORK	
LEAVE OF ABSENCE				
ANDERSON, TYSON	IA-SPECIAL EDUCATION/HOOKER OAK/6.0	12/10/2012	EARLY RETURN FROM LOA	
HANSON, EFFIE	IPS-HEALTHCARE/PARKVIEW/6	1/21/2013- 5/30/2013	PART-TIME PER CBA 5.12	
LUAllen, TERRIE	CAFETERIA SATELLITE MANAGER/EMMA WILSON/6.9	12/2/2012- 1/1/2013	PER CBA 5.1	
LUKENS, ANNE	IPS-CLASSROOM/SIERRA VIEW/6	1/7/2013- 4/26/2013	PER CBA 5.12	
PARTAIN, KENDRA	IPS-HEALTHCARE/LCC/6	11/5/2012- 5/5/2013	PART-TIME PER CBA 5.12	
RESIGNATION/TERMINATION				
ARNOLD, NESTA	SCHOOL OFFICE MANAGER/SHASTA/8	12/13/2012	VOLUNTARY RESIGNATION	
BABER, SUSAN	PROGRAM COORDINATOR- SUBSTANCE USE PREVENTION/CHS/8	12/31/2013	STRS RETIREMENT	

CHAMBERS, WILLIAM	IPS-CLASSROOM/CHS/6	1/30/2013	PERS RETIREMENT
HARVEY, LAURA	IPS-HEALTHCARE/ROSEDALE/3.5	12/20/2013	VOLUNTARY RESIGNATION
LOTZE, E. LYNN	CAFETERIA SATELLITE MANAGER/MCMANUS/8	12/30/2012	PERS RETIREMENT
LOWREY, KAREN	CAFETERIA ASSISTANT/CCDS/2	12/20/2012	VOLUNTARY RESIGNATION
PAUGH, BETTY	HEALTH ASSISTANT/MCMANUS/6	12/28/2012	PERS RETIREMENT
PAUGH, BETTY	HEALTH ASSISTANT/PVHS/2	12/28/2012	PERS RETIREMENT
TRULIN, DOROTHY	SR OFFICE ASSISTANT/LOMA VISTA/8	12/28/2012	PERS RETIREMENT

RESIGNED ONLY THIS POSITION

CARRELL, KIMBERLEY	IA-SPECIAL EDUCATION/MCMANUS/3.5	12/16/2012	RE-EMPLOYMENT
DALE, SAVANAH	IPS-HEALTHCARE/NEAL DOW/3.5	12/11/2012	VOLUNTARY REDUCTION IN HOURS
DAVIS, HAPPY	IPS-HEALTHCARE/SIERRA VIEW/6	1/6/2012	VOLUNTARY TRANSFER
FROST, CATHERINE	IA-COMPUTERS/PARKVIEW/2	1/6/2012	VOLUNTARY RESIGNATION
HASSETT, DEBRA	CAFETERIA ASSISTANT/PARKVIEW/2	12/9/2012	INCREASE IN HOURS
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/MARIGOLD/3.4	12/11/2012	INCREASE IN HOURS
KEMPER, NANCY	INSTRUCTIONAL PARAPROFESSIONAL- HEALTHCARE/CHS/6.5	12/6/2012	INCREASE IN HOURS
MCKEON, DENISE	SCHOOL OFFICE MANAGER/MCMANUS/8	12/12/2012	INCREASE IN WORK YEAR
MCVICKER-WEVER, SUSAN	IA-SPECIAL EDUCATION/MJHS/5	1/27/2013	INCREASE IN HOURS
O'BRIEN, CASEY	CAMPUS SUPERVISOR/BJHS/2	1/7/2013	VOLUNTARY RESIGNATION
PARSONS, DIANA	INSTRUCTIONAL ASSISTANT/SIERRA VIEW/2	1/20/2013	INCREASE IN HOURS
RYAN, PATRICK	IPS-CLASSROOM/MJHS/6	12/11/2012	INCREASE IN HOURS
SHERRILL, JULIE	IPS-CLASSROOM/CHS/6	1/6/2013	INCREASE IN HOURS

AGENDA ITEM: Teen Dating Violence Awareness and Prevention Month

Prepared by: David Scott, Assistant Superintendent Educational Services

☐ Consent

Board Date January 23, 2013

☐ Information Only

☒ Discussion/Action

Background Information

February is National Teen Dating Violence Awareness and Prevention Month. Catalyst Domestic Violence Services asks that the Chico Unified School District Board support an official proclamation recognizing February as Teen Dating Violence Awareness and Prevention Month. This proclamation would lend official recognition to the important work of raising awareness about teen dating violence, as well as emphasize the district's personal commitment.

Educational Implications

Relationship violence is common in teen dating relationships, with one-in-three teens experiencing some kind of abuse in their romantic relationships, including verbal and emotional abuse. These violent relationships can have serious consequences for victims, putting them at higher risk for substance abuse, eating disorders, risky sexual behavior, suicide and adult re-victimization.

Additional information can be found on the National Teen Dating Violence Awareness Month website @: www.teendvmonth.org

Fiscal Implications

None



**NATIONAL TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH
February 2013**

A PROCLAMATION

WHEREAS, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

WHEREAS, youth who experience physical violence in a dating relationship are more likely to use drugs and alcohol, attempt suicide and carry patterns of abuse into future relationships; and

WHEREAS, 81% of parents either believe teen dating violence is not an issue or admit they do not know if it is; and

WHEREAS, by providing young people with education about healthy relationships and changing the attitudes that consider relationship abuse a norm, we recognize that dating violence can be prevented;

NOW, THEREFORE, We, the Chico Unified School District Board of Education, do hereby proclaim February 2013 as National Teen Dating Violence Awareness and Prevention Month. We urge all lawmakers, educators and parents to work toward ending teen dating violence by supporting their communities' efforts to empower teens to develop healthier relationships. We encourage community leaders to assist victims in finding and accessing the resources, to develop a comprehensive response to dating violence, and to engage in discussions with adult and youth community members to promote awareness and prevention of teen dating violence in their communities.

Approved this 23rd day of January 2013, by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

By: _____
President of the Governing Board of the
Chico Unified School District

Attest: _____
Clerk/Secretary of the Governing Board
of the Chico Unified School District

AGENDA ITEM: Wildflower Open Classroom Public Hearing

Prepared by: John Bohannon, Director

☐ Consent

Board Date January 23, 2013

☒ Public Hearing/Information

☐ Discussion/Action

Background Information

When a group files a petition to renew its charter school, a school district must hold a public hearing about the renewal petition within 30 days. Wildflower Open Classroom and CUSD agreed to expand the 30-day window by a couple of days to allow the hearing to take place at a regularly scheduled CUSD board meeting.

CUSD received a charter renewal petition for Wildflower Open Classroom on December 18, 2012.

This hearing gives the public and board of education the opportunity to ask questions about the proposed charter.

The charter petition will come back before the board as an action item for approval or denial within 60 days of the date the petition was submitted

Educational Implications

Wildflower Open Classroom offer students in grades K-8 another educational option.

Fiscal Implications

Wildflower is a direct funded charter, which means any ADA generated flows to the school and will not come to CUSD.

Additional Information

When a charter petition is renewed, Education Code mandates the term of the renewal is for five years.

AGENDA ITEM: Charter Review Committee Recommendation for The Blue Oak School

Prepared by: John Bohannon, Director

☐ Consent

Board Date January 23, 2013

☐ Information Only

☒ Discussion/Action

Background Information

When a group files a petition to renew its charter school, a school district must hold a public hearing about the renewal petition within 30 days. CUSD received a charter renewal petition for The Blue Oak School on November 7, 2012. CUSD held a public hearing for Blue Oak at the December 5, 2012, board meeting.

CUSD and The Blue Oak school agreed to extend the review period for the renewal charter to 90 days in order to allow the recommendation to be made at the January 23, 2013 CUSD Board meeting.

The CUSD Charter School Review Committee met to review the Blue Oak Renewal petition and is ready to make a recommendation to the board.

Educational Implications

The Blue Oak School offers students in grades K-8 another educational option.

Fiscal Implications

Blue Oak is a direct funded charter, which means any ADA generated flows to the school and will not come to CUSD.

Additional Information

When a charter petition is renewed, Education Code mandates the term of the renewal is for five years.

Resolution 1202-13

**RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT
APPROVING RENEWAL PETITION SUBMITTED BY THE BLUE OAK SCHOOL
AND WRITTEN FINDINGS IN SUPPORT THEREOF**

WHEREAS, by enacting the Charter Schools Act (Ed. Code §§ 47600, *et seq.*), the Legislature has declared its intent to provide opportunities to teachers, parents, pupils, and community members to establish and maintain schools that operate independently from the existing school district structure for the purposes specified therein; and

WHEREAS, the Legislature has declared its intent that charter schools are and should become an integral part of the California educational system and the establishment of charter schools should be encouraged, and that charter schools are part of and under the jurisdiction of the Public School System and the exclusive control of the officers of the public schools; and

WHEREAS, although charter schools are exempt from many of the laws governing school districts, in return for that flexibility they are accountable for complying with the terms of their charters and applicable law; and

WHEREAS, Education Code section 47605(b) charges school district governing boards with the responsibility of reviewing charter petitions to determine whether they meet the legal requirements for a successful charter petition; and

WHEREAS, a successful charter petition must contain reasonably comprehensive descriptions of the criteria set forth in Education Code section 47605(b)(5)(A)-(Q), as well as the affirmations and other requirements set forth in Education Code section 47605; and

WHEREAS, a governing board may deny a petition to form a charter school if it makes written findings to support any of the following under Education Code section 47605(b): “(1) The charter school presents an unsound educational program for the pupils to be enrolled in the charter school; (2) The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition; (3) The petition does not contain the number of signatures required by [the statute]; (4) The petition does not contain an affirmation of each of the conditions described in subdivision (d); and (5) The petition does not contain reasonably comprehensive descriptions of all of the [criteria set forth in Education Code section 47605(b)(5)(A)-(Q).]”; and

WHEREAS, on or about November 7, 2012, the Chico Unified School District received a renewal petition from The Blue Oak School, a public charter school serving grades Kindergarten through Eight; and

WHEREAS, the Board of Education, under Education Code section 47605(b), is obligated to take action to grant or deny the Petition within 60 days of its submission or 90 days by mutual agreement; and

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED by the Governing Board of the Chico Unified School District that the Petition be Approved for a term of five years, beginning July 1, 2013, with the requirements enumerated below:

1. Continued Academic Growth – When The Blue Oak School came to Chico Unified with its charter petition, it had a history of low achievement scores while authorized by the Butte County Office of Education. CUSD Board Resolution 1143-11 and the corresponding MOU between CUSD and Blue Oak required Blue Oak to produce API and AYP scores consistent to those of demographically similar schools within CUSD. In its first year under CUSD, Blue Oak saw its achievement scores make large gains. Its API and AYP results are now much closer to that of the comparison schools in CUSD. Blue Oak's achievement results will continue to climb to produce scores consistent with CUSD schools with similar demographics. The Blue Oak API and proficiency scores are listed below along with CUSD demographically similar schools.

2006-2012 Growth API Report

	2012	2011	2010	2009	2008	2007	2006
CUSD	797	803	789	781	770	758	754
Blue Oak	790	720	732	674	727	705	673
Neal Dow	813	827	781	804	815	778	781
Little Chico Creek	814	796	797	817	805	814	789
Parkview	815	780					

2006-2012 AYP Report ELA

	2012 ELA	2011 ELA	2010 ELA	2009 ELA	2008 ELA	2007 ELA	2006 ELA
CUSD (gr.2-8)			53.5%	53.5%	49.9%	49.0%	48.1%
Blue Oak	57.0%	46.4%	46.1%	41.0%	42.9%	43.8%	35.3%
Neal Dow	57.7%	55.9%	53.7%	54.4%	54.1%	49.5%	50.8%
LCC	62.4%	53.7%	52.7%	63.4%	53.1%	52.2%	52.7%
Parkview	58.1%	48.0%					

2006-2012 AYP Report Math

	2012 Math	2011 Math	2010 Math	2009 Math	2008 Math	2007 Math	2006 Math
CUSD (gr.2-8)			52.7%	56.0%	53.3%	52.1	53.5%
Blue Oak	56.4%	40.8%	31.6%	27.0%	22.1%	20.5%	25.5%
Neal Dow	63.4%	68.7%	49.8%	64.8%	55.7%	56.6%	55.0%
LCC	58.4%	53.1%	47.8%	56.6%	55.9%	55.8%	50.6%
Parkview	59.0%	54.7%					

Blue Oak shall execute a Memorandum of Understanding (MOU) no later than June 30, 2013, containing the above terms, and agreeing to their express incorporation into the charter.

Blue Oak must meet all of the performance standards in this resolution. Failure to meet any of the requirements contained in this resolution or MOU will be cause for non-renewal upon the end of the term. Specifically, Blue Oak must score at least proficient on the ELA and Math CST tests, or the new Smarter Balanced Assessment Consortium Assessments developed along with the Common Core, at a rate that either meets or exceeds the demographically similar schools in Chico Unified in the prior year to renewal or two of the last three years prior to renewal. Blue Oak must also maintain its API, or the accountability measurements associated with the new SBAC assessments developed along with the Common Core, at a rate similar to demographically similar schools in CUSD.

PASSED AND ADOPTED on January 23, 2013, by the Governing Board of the Chico Unified School District by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

I declare under penalty of perjury that the foregoing resolution was duly passed and adopted on the date and by the vote stated.

Secretary of the Governing Board for
CHICO UNIFIED SCHOOL DISTRICT

PROPOSED AGENDA ITEM: Team 10 Presentation: Community in the Schools

Prepared by: Kelly Staley

☐ Consent

Board Date January 23, 2013

☒ Information Only

☐ Discussion/Action

Background Information

One of the CUSD Board adopted Goals is “To build effective partnerships with our constituents”. Team 10 is a group that was initiated by local community members Rory Rottschalk and Jim Stevens in an effort to understand and better support local schools. Mr. Rottschalk and his Team 10 members will share with the Board the action they have taken to bring community members into the schools to increase learning for students.

Educational Implications

Team 10 has impacted Student Learning in a wide variety of ways, including projects focused on reading proficiency, technology, and writing.

Fiscal Implications

In addition, Team 10 has provided tremendous support in addressing both the needs of students and the needs of school sites. Team 10 has been instrumental in the Bobcat Den that provides items ranging from books to clothes. The deferred maintenance program being piloted at Rosedale Elementary makes ties between the employees responsible for maintaining a safe and clean school with community resources willing to provide assistance on one-time projects.

PROPOSED AGENDA ITEM: 2012-13 Monthly Cash Flow Report

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

	Consent	Board Date	January 23, 2013
X	Information		
	Discussion/Action		

Background Information:

With more than 30% of revenues (cash) deferred into the next fiscal year, monitoring the districts cash position has become a priority. The uncertainty of the State's ability to continue to fund schools at current levels and the State's poor cash flow position has made many districts throughout the State seek temporary borrowing to manage cash flow needs. Currently, CUSD has not had to borrow cash. Since the passage of Proposition 30 and the establishment of the Education Protection Account (EPA) the district will receive cash apportionment in June, no longer projecting a negative cash position at year end.

Fiscal Implications/Analysis of Attached Reports:

Assuring Cash is available to cover district obligations including payroll is critical. Monitoring this monthly will assure the district remains fiscally healthy and able to meet all financial obligations.

LEA Name: CHICO UNIFIED
2012-13 Cash Flow

01/23/13

	July	August	September	October	November	December	January	February	March	April	May	June	Total	Estimated Totals
BEGINNING CASH (Per County 13th Mo)	142,266	12,429,067	13,826,266	4,865,983	10,506,198	5,254,713	5,630,721	28,513,142	26,040,898	21,504,678	14,294,568	6,408,349	63,43%	100,00%
RECEIPTS	0.00%	9.00%	12.00%	5.00%	10.00%	10.00%	15.00%	9.00%	4.00%	13.00%	13.00%	0.00%	100.00%	100.00%
Revenue Limit Sources														
State Aid - CY EPA Version														
State Aid EPA														
Property Taxes	13,701				117,975	9,723	20,394,806	28,447	2,695				12,686,174	29,899,181
In-Lieu Taxes					(206,166)		(488,517)	(457,594)	(458,419)	(458,419)	(458,419)	(3,133,011)	21,108,886	12,686,174
Federal Sources	19,586		193,845	96,255	158,008	1,645,213	1,670,156	1,426,112	1,416,032	1,067,070	468,840	1,185,162	9,346,288	(3,133,011)
Other State Sources				3,791,563	859,612	1,073,082	754,850	471,362	205,487	30,194	0	0	9,346,288	9,346,288
EIA							431,411						1,294,232	1,294,232
Lottery													1,354,800	1,354,800
ASES													1,124,409	1,124,409
Class-Size Reduction - CY													1,465,364	1,465,364
Other Local Sources	44	7,726	69,599	329,414	236,855	507,119	871,358	988,245	795,446	745,446	745,446	583,226	930,249	2,395,613
Other Sources	22,538	9,769				12,891	1,023,334	873,379				186,292	2,085,111	5,293,717
Transfers in													0	(0)
2011-12 Notes													0	2,085,111
TOTAL RECEIPTS	55,869	17,495	(127,462)	6,645,361	3,766,887	9,276,810	28,618,707	6,990,872	4,891,180	2,040,848	1,187,277	15,410,485	78,774,328	91,842,628
DISBURSEMENTS														
Salaries & Benefits	1,050,850	6,092,366	7,449,540	7,833,898	8,085,418	7,915,766	7,918,399	8,747,375	8,428,293	8,428,293	8,299,053	7,968,747	88,217,998	88,217,998
Operating Expenditures	1,429,267	310,874	856,007	1,469,942	623,037	759,403	1,389,438	702,372	770,554	770,554	770,554	834,021	10,686,023	10,686,023
Capital Outlay				46,711								(46,711)	0	0
Other Outgo	7,944	681,952	3,972	7,944	280,540		33,642	13,370	228,553	52,111	3,889	(948,395)	365,522	365,522
Transfers Out													0	0
2011-12 Notes													0	0
TOTAL DISBURSEMENTS	2,488,061	7,085,191	8,309,520	9,358,495	8,988,995	8,675,169	9,341,479	9,463,117	9,427,400	9,250,958	9,073,496	7,807,662	99,269,542	99,269,542
ASSETS/LIABILITIES/OTHER														
Assets														
AR		25,448	259,356	9,499,618	300,447	64,452	3,605,194	0	0	0	0	0	0	0
State Aid - PY Rec'd in Jul/Aug/Sep														
Other State Incl W/Appoint - PY Rec'd in	13,902,061	5,438,877												
Class-Size Reduction - PY														
Cash Awaiting Deposit	767,826	4,049,290	13,568	6,501		17,573								
Other (County Cash Outstanding)	49,274	(1,048,720)	(795,225)	(1,153,770)	(327,675)	(307,658)								
Liabilities														
AP														
Other (County Cash Outstanding)														
TOTAL DISBURSEMENTS	14,718,961	8,464,895	(522,301)	8,352,349	(29,376)	(225,634)	3,605,194	0	0	0	0	0	0	0
NET MONTHLY CHANGE	12,286,766	1,397,198	(8,566,263)	5,639,215	(5,251,494)	376,007	22,882,422	(2,472,245)	(4,536,220)	(7,210,110)	(7,886,219)	7,602,823		
NET ENDING CASH	12,429,067	13,826,266	4,865,983	10,506,198	5,254,713	5,630,721	28,513,142	26,040,898	21,504,678	14,294,568	6,408,349	14,011,172		
Cash Value of Note	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cash Without Note	12,429,067	13,826,266	4,865,983	10,506,198	5,254,713	5,630,721	28,513,142	26,040,898	21,504,678	14,294,568	6,408,349	14,011,172		
Treasurer Cash	7,879,615	11,832,711	8,200,978	5,031,802	5,273,468									
Variance	(4,549,453)	(1,993,554)	3,333,995	(5,474,390)	18,754									

PROPOSED AGENDA ITEM: Approve Resolution No. 1204-13 Entering Election Results into the Minutes and Certifying November 6, 2012 Election Results

Prepared by: Maureen Fitzgerald
Assistant Superintendent, Business Services

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: January 23, 2013

Background Information:

On November 6, 2012 Chico Unified successfully passed Measure E, a \$78 million dollar School Improvement Bond. The County Clerk-Recorder/Registrar of Voters certifies and submits election results of the November 6, 2012 General Election to all affected agencies. Attached is the Canvass of results for Measure E along with the resolution of the Chico Unified School District Board of Education certifying and entering into minutes those results.

CHICO UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 1204-13

RESOLUTION OF THE BOARD OF EDUCATION OF THE CHICO UNIFIED SCHOOL DISTRICT ENTERING ELECTION RESULTS INTO THE MINUTES AND CERTIFYING TO THE BOARD OF SUPERVISORS OF BUTTE COUNTY ALL PROCEEDINGS IN THE NOVEMBER 6, 2012 GENERAL OBLIGATION BOND ELECTION

WHEREAS, the Board of Education of the Chico Unified School District (the "District") previously adopted a resolution requesting Butte County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 6, 2012; and

WHEREAS, such resolution was duly delivered to the Registrar of Voters/County Clerk-Recorder of the County; and

WHEREAS, notice of the Bond Election was duly given; and

WHEREAS, on November 6, 2012, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$78,000,000 ("Measure E"); and

WHEREAS, the Board of Education of the District has received from the Registrar of Voters/County Clerk-Recorder the Canvass Certificate and Official Statement of Results (the "Canvass") of the Bond Election; and

WHEREAS, it appears from the Canvass, a copy of which is attached hereto as Exhibit "A," that more than fifty-five percent of the votes cast on Measure E were in favor of issuing the aforementioned bonds.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE CHICO UNIFIED SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. That entry be made upon the minutes of the meeting that Measure E has been approved by more than fifty-five percent of the votes cast at the Bond Election.

Section 2. That all proceedings of the District in connection with the Bond Election have been accomplished according to law.

Section 3. That the Secretary of the Board is hereby requested to deliver a copy of this Resolution with the Canvass to the County Superintendent of Schools and the Clerk of the Board of Supervisors of the County.

ADOPTED, SIGNED AND APPROVED this 23rd day of January, 2013.

BOARD OF EDUCATION OF THE CHICO UNIFIED
SCHOOL DISTRICT

President

ATTEST:

Secretary

STATE OF CALIFORNIA)
)ss
BUTTE COUNTY)

I, _____, do hereby certify that the foregoing Resolution No. 1204-13 was duly adopted by the Board of Education of the Chico Unified School District at a meeting thereof held on the 23rd day of January, 2013 and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By: _____
Secretary

EXHIBIT A

Canvass and Statement of Results



**Certification of
County Clerk-Recorder/Registrar of Voters
to the Results of the Canvass
of the November 6, 2012
Consolidated General Election**

STATE OF CALIFORNIA }
County of Butte } ss.

I, Candace J. Grubbs, County Clerk-Recorder/Registrar of Voters of Butte County, do hereby certify that, in pursuance of the provisions of Elections Code Section 15300, et. seq., I did canvass the results of the votes cast in the Consolidated General Election held in Butte County on November 6, 2012, for the contests and measures that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.

I hereby set my hand and official seal this 20th day of November, 2012, at Oroville, California.





Candace J. Grubbs
County Clerk-Recorder/Registrar of Voters
County of Butte, State of California

**BUTTE COUNTY, CALIFORNIA
ELECTION SUMMARY REPORT
Official Results - November 6, 2012
Countywide Cumulative**

Date:11/20/12
Time:14:20:42
Page:7 of 7

Registered Voters 122554 - Cards Cast 91722 74.84%

Num. Report Precinct 155 - Num. Reporting 155 100.00%

MEASURE L CHICO CHARTER AMENDMENT CITY CLERK			
	Total		
Number of Precincts	38		
Precincts Reporting	38	100.0 %	
Vote For	1		
Times Counted	35576/47744	74.5 %	
Total Votes	28757		
Times Blank Voted	6815		
Times Over Voted	4		
Number Of Under Votes	0		
Yes	18634	64.80%	
No	10123	35.20%	

MEASURE M EL MEDIO FIRE GENERAL OBLIGATION BOND			
	Total		
Number of Precincts	2		
Precincts Reporting	2	100.0 %	
Vote For	1		
Times Counted	1226/2186	56.1 %	
Total Votes	1157		
Times Blank Voted	68		
Times Over Voted	1		
Number Of Under Votes	0		
Bonds Yes	653	56.44%	
Bonds No	504	43.56%	

MEASURE V YUBA CO BOARD EDUCATION REDUCTION			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Vote For	1		
Times Counted	219/285	76.8 %	
Total Votes	187		
Times Blank Voted	32		
Times Over Voted	0		
Number Of Under Votes	0		
Yes-For decreasing	144	77.01%	
No-For decreasing	43	22.99%	

MEASURE E CHICO UNIFIED SCHOOL DISTRICT BOND			
	Total		
Number of Precincts	63		
Precincts Reporting	63	100.0 %	
Vote For	1		
Times Counted	46726/61910	75.5 %	
Total Votes	41734		
Times Blank Voted	4991		
Times Over Voted	1		
Number Of Under Votes	0		
Bonds-Yes	27112	64.96%	
Bonds-No	14622	35.04%	

MEASURE G GRIDLEY UNIFIED SCHOOL DISTRICT BOND			
	Total		
Number of Precincts	6		
Precincts Reporting	6	100.0 %	
Vote For	1		
Times Counted	3677/4902	75.0 %	
Total Votes	3577		
Times Blank Voted	100		
Times Over Voted	0		
Number Of Under Votes	0		
Bonds-No	2200	61.50%	
Bonds-Yes	1377	38.50%	

PROPOSED AGENDA ITEM: Measure E Citizens' Bond Oversight Committee Report and Committee Recommendation

Prepared by: Maureen Fitzgerald
Assistant Superintendent, Business Services

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: January 23, 2013

Background Information:

On November 6, 2012 Chico Unified successfully passed Measure E, a \$78 million dollar School Improvement Bond. With the passage of the Bond the district must establish a Citizens' Bond Oversight Committee and develop and approve Committee Bylaws.

Per Education Code Section 152789(a) the committee shall consist of at least seven (7) members to serve a two year term, without compensation.

Beginning on December 7, 2012 the Bond Oversight Committee application and Bylaws were posted on the district website and active recruiting for membership began. Attached is a Measure E Citizens' Bond Oversight Committee Report for review with committee membership recommendations.

Recommendation: Approve Citizens' Bond Oversight Committee as listed in the Committee Report

Chico Unified School District

Measure E Citizens' Bond Oversight Committee Report

Process and Timeline:

- Request for applicants posted on 12/7/12 via website, Chico Enterprise Record 12/20/12, 12/22/12, 12/23/12; Chico News and Review 12/20/12, 12/27/12
- Minimum seven member Oversight Committee per Education Code 15278.
 - Parent
 - Parent that is PTA Member
 - Member of a Business Organization
 - Member of a Tax Payer Organization
 - Member of Senior Citizen Organization
 - Two members of the community at large
- Deadline for Application on January 11, 2013
- Applications reviewed by Superintendent, Assistant Superintendent Business Services, Assistant Superintendent Ed Services, Assistant Superintendent Human Resources on January 14, 2013
- Per process outlined in Citizens' Bond Oversight Committee Bylaws section 5.5 the Superintendent develops a list of recommended Oversight Committee members to the full board.
- Recommendations taken to Board on January 23, 2013; pending Board Approval, Oversight Committee members announced at CUSD Board meeting on January 23, 2013.
- Committee members notified via phone call and mail on January 24, 2013.
- First CUSD Measure E Bond Oversight Committee meeting scheduled for February 13, 2013.

Candidate Information:

- Total Number of Applications Received: 7
- Name/Title/Which required category they are qualified to fill:
 - Gary Loustale, Parent-PTA Member
 - Robert Todd Sturgis, Parent-PTA Member
 - Sean Greenwald, Parent
 - Seth Derish, Parent
 - Tino Nava, Parent
 - Les Heringer, Jr., Business Representative-Member Rotary
 - Mark Francis, Business Representative-Member Chico Chamber of Commerce

TITLE: Adoption of Resolution No. 1203-13 Regarding Accounting of Developer Fees for Fiscal Year 2011-12

Action X
Consent
Information

Date: January 23, 2013

Prepared by: Michael Weissenborn, Director Facilities and Construction

Background information

The District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated April 18, 2012. These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code Section 53080).

Government Code Section 66006(b) requires the District to make an annual accounting of the Developer Fee Fund for the prior school year. Government Code Section 66001(d) requires that for the fifth fiscal year following the first deposit into the developer fee fund and every five years thereafter, the local agency is required to identify the purpose of the fee, the reasonable relationship between the fee and the purpose for which it is charged, the sources and amounts of funding needed to complete the projects and the approximate date on which the funding will be available in the developer fee account.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

Collection of developer fees helps maintain adequate funding necessary to accommodate the students from new developments.

Additional Information

Government Code Section 6601(a) requires a number of findings be made when "establishing, increasing, or imposing" developer fees. The 2012 Developer Fee Justification Study has established the basis for the collection of these fees. At the January 25, 2012, State Allocation Board meeting the SAB approved increases in developer fee rates to \$3.20 per square foot for residential and \$0.51 per square foot for commercial.

Recommendation

It is recommended that the Board of Education adopt Resolution No. 1203-13 regarding accounting of developer fees for the previous school year (2011-2012).

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999

10.2.5.
Page 2 of 7

RESOLUTION NO. 1203-13

RESOLUTION OF THE CHICO UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGARDING ACCOUNTING OF DEVELOPER FEES
FOR THE PRIOR FISCAL YEAR (2011-2012)

WHEREAS, this District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated April 18, 2012. These resolutions were adopted under the authority of Education Code section 17620 and Government Code section 66000 et seq.;

WHEREAS, Government Code Section 66006(b) requires this District to make an annual accounting of the Developer Fee Fund (the "Fund") and Government Code Section 66001(d) requires a fifth year analysis of the Developer Fee Fund;

WHEREAS, this Board finds that notice of the time and place of this meeting and that the required information was made available to the public all in accordance with Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Chico Unified School District finds:

1. Recitals. The foregoing recitals are true and correct and this Board so finds and determines.
2. Approval of Accounting Report. The Board hereby approves the Accounting Report attached hereto and incorporated herein by reference and finds that said report meets the requirements found in Government Code section 66006(b)(1) and 66001(d)

PASSED AND ADOPTED at the regular meeting of the Governing Board of the Chico Unified School District of Butte County on January 23, 2013.

AYES:
NOES:
ABSENT:
ABSTAIN:

Elizabeth Griffin, President

Dr. Kathleen Kaiser, Vice-President

Linda Hovey, Clerk

Dr. Andrea Lerner Thompson, Member

Eileen Robinson, Member

ATTEST:

Kelly Staley, Superintendent



Administrative Offices 1163 E. Seventh Street Chico, CA 95928-5999
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Developer Fee Accounting Report

Pursuant to Government Code Section 66006(b) and 66001

December 2012

Annual Reporting Requirements (Government Code 66006(b))



Exhibit A

Within 180 days after the last day of each fiscal year, the District needs to make the following information available to the public:

A. A brief description of the type of fee in the account or fund

The fee, commonly known as a “Level 1” fee, is authorized by Government Code section 65995 and Education Code section 17620. The fees are collected to mitigate the impact on facilities of new students coming from new development in the District.

B. The amount of the fee

During the 2011-2012 fiscal year, Chico Unified School District levied developer fees on residential development at the rate of \$2.97 per square foot and \$0.47 per square foot for commercial development, other than rental self-storage which is \$0.11 per square foot. On April 18, 2012 the Chico Unified School Board voted to increase residential development fees to the rate of \$3.20 per square foot and commercial development fees to \$0.51 per square foot, except rental self-storage in which case \$0.11 per square foot is the justified charge. The increase was effective as of 6/17/2012.

C. The beginning and ending balance of the account or fund

The District began fiscal year 2011-2012 with \$11,334,544.21 in its Developer Fee Fund and ended the fiscal year with \$11,410,204.65 in its Developer Fee Fund.

D. The amount of the fees collected and interest earned

During fiscal year 2011-2012, the District collected \$987,391.39 in developer fees and earned \$131,631.92 in interest.

E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each public improvement, including the total percentage of the cost of the public improvement that was funded with fees

During fiscal year 2011-2012, the following projects were funded 100% by developer fees:

\$509,316.30 for the New Relocatable classrooms project at Fair View High School. This project was completed in August 2011.



Exhibit A

\$62,500.00 to JM King and Associates for a demographic study and consulting services relative to the Office of Public School Construction grant processing.

\$4,542.12 to Kronick Moskowitz Tiedemann & Girard for legal advice on developer fees.

\$12,826.25 to Government Financial Strategies for the 2011-2012 Developer Fee Study.

\$354.06 to the Chico Enterprise-Record to publish the notice of the increase in fees.

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete

All incomplete projects that have sufficient funds collected are identified in section E above and projected completion dates are noted.

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan

There were no loans made from this fund in 2011-12.

\$424,177.98 was paid for salaries and benefits of facilities personnel as recommended by FCMAT study dated May 26, 2001.

One inter-fund transfer of \$29,646.16 was made to the General Fund for the 3% administration fee.

- H. The amount of refunds made to the current owners of record of any funds collected in excess of what was required to complete the identified public improvements.

No refunds or allocations were made during fiscal year 2011-2012.



Exhibit B

Additional Fifth Year Reporting Requirement (Government Code 66001(d))

Every fifth year after the first deposit of developer fees, the District must make all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

1. Identify the purpose to which the fee is to be put

The purpose of the fees is to assist with paying for additional school facilities, in whatever legal form the District chooses, needed to accommodate students generated from new development.

2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

New residential space (e.g. new homes, additions of more than 500 square feet, etc.) provides capacity for additional school-aged children to live within the District's boundaries. To the extent that they cannot be accommodated with existing school facilities, these school-aged children will require additional school facilities. The fee imposed by the District is used to help fund these additional facilities.

Further, the District's 2012 Developer Fee Justification Study shows that the projected cost of providing facilities for students from new development equates to \$3.20 per square foot of residential development, commercial development fees of \$0.51 per square foot and \$0.11 per square foot for rental self-storage.

Therefore, there is a reasonable relationship between the fee and the purpose for which it is charged.

3. Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a) of Section 66001

- a. \$509,316.30 for the New Relocatable classrooms project at Fair View High School was spent in 2011-12. This project was completed in August 2011. The entire cost of the project was \$930,651.20.
- b. The Board of Education has identified student housing at the elementary level as a critical need. The build out of the Northwest Chico Specific Plan will require the construction of a new elementary school to be located on the Henshaw/Guynn site. (The Board directed staff to circulate a Request for Qualifications for Architectural Services for this project at its November 14, 2012 meeting.) The approximate cost of this project is \$20,150,000.



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Exhibit B

4. Designate the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited in the appropriate account or fund

Item (b): Using a conservative projection of collecting \$1 million per year, adequate funding to complete an elementary school on the Henshaw/Guynn site should be available in 2021-2022. Additional funding may be available from the State School Facilities Program or an allocation of funds from the recently approved Measure E. If additional funding is available the project would be expected to be completed in 2017-2018.

TITLE: Student Housing Committee Recommendations for School Year 2013/2014

Action X
Consent
Information

January 23, 2013

Prepared by: *Michael Weissenborn, Director, Facilities & Construction*

Background information

The Student Housing Committee meets on an annual basis to review student-housing alternatives and formulate recommendations to accommodate short-term needs for the upcoming school year. The 2013-2014 recommendations are;

- 1) Place one relocatable classroom building at Loma Vista School to accommodate growth in the preschool programs and house speech services/support staff.

- 2) Place one relocatable classroom building at the Shasta Elementary School to accommodate growth.

Educational Implications

Provide a healthy learning environment for students.

Fiscal Implications

The projects recommended by the Student Housing Committee for 2013/14 will be funded with Developer Fee Funds.

Recommendation

It is requested that the Board of Education authorize the Superintendent or designee to enter into appropriate design and construction agreements to plan and execute the work recommended by the Student Housing Committee for the 2013/14 school year.



Administrative Offices
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Facilities Development
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10.2.6.
Page 2 of 2

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January 9, 2013

MEMORANDUM TO: Kelly Staley, Superintendent

FROM: Bruce Besnard, Principal, Shasta Elementary School
John Bohannon, Director, Alternative Education
Maureen Fitzgerald, Assistant Superintendent Business Services
Jim Hanlon, Principal, Chico Senior High School
Julie Kistle, Construction Manager
Eric Nilsson, Principal, Inspire School of Arts and Sciences
Joanne Parsley, Director, Elementary Education
Judi Roth, Principal Bidwell Junior High School
Randy Salado, Director, Maintenance & Operations
John Shepherd, Principal, Pleasant Valley High School
Dave Scott, Assistant Superintendent, Educational Services
Eric Snedeker, Principal, Loma Vista
Kayci Tiner, Construction Records Technician
Mike Weissenborn, Director, Facilities Planning/Construction

SUBJECT: 2013/2014 Chico Unified School District Student Housing Recommendations

Consistent with Chico Unified School District procedures, student housing alternatives have been studied and recommendations have been formulated for the 2013/14 school year. All housing options including inter- and intra- district student transfers; modification of school attendance boundaries; reutilization of existing facilities; modification of annual school schedules; modification of daily school schedules; moving existing facilities; and renting, leasing or constructing new facilities were considered. Those recommendations are as follows:

1. No recommendation to modify boundaries or adjust Elementary Student Housing for year 2013/2014.
2. Place one relocatable classroom building at Loma Vista School to accommodate growth in the preschool programs and house speech services/support staff.
3. Place one relocatable classroom building at the Shasta Elementary School to accommodate growth.

TITLE: Measure E Update

Action X
Consent
Information

January 23, 2013

Prepared by: Michael Weissenborn, Director, Facilities & Construction

Background information

On November 6, 2012, voters within the Chico Unified School District approved Measure E, a \$78 million General Obligations Bond.

On November 14, 2012 the Board adopted the 2012 Measure E Scope of Work Implementation Plan. The plan addresses 1) Creating a Citizens Oversight Committee, 2) Communications, 3) Measure E Project Identification and 4) Bond Issuance.

A Measure E webpage has been created on the District website that publishes all working documents as developed.

Measure E Project Identification includes the following steps;

1. Develop Bond objectives and common directions to be sent to sites after November 14, 2012 meeting. These objectives and common directives will address potential phasing and identification of high priority projects for review and consensus.
2. Each school site to begin working with staff, students, and school community to develop an individual site scope of work priority list. Facilities and Maintenance & Operations staff to be available to help with these initial meetings.
3. Facilities & Construction staff to develop detailed scope of work at each site based upon site input, develop cost estimates for work organized by categories (student safety, deferred maintenance, technology, modernization, new construction, etc.) and review all funding sources including Measure E.
4. Hold Measure E Community Forums to gather community input into potential projects.
5. Review project list and proposed funding with sites in preparation for presentation to and review by the Board.

On December 6, 2012, bond objectives and common directions were shared with school sites to assist in identifying a project list. Each school has begun working with staff, students, and the school community to develop a potential project list. Facilities and

Maintenance & Operations staff have been available to help with these initial meetings. Initial input lists have been posted on the Measure E page of the District website.

Facilities and Construction staff will utilize the initial input lists and develop a proposed bond project list. We believe the most effective approach for staff to develop a comprehensive project list involves utilizing the services of an architectural firm to develop a Measure E Facilities Master Plan. The appropriate firm will deploy a team of professionals who can quickly assess school site conditions and needs and consolidate community input through a series of meetings with school site staff, students, parents and other community members. The team would then identify specific projects to meet the site's needs. The Board would review this plan, prioritizing projects to maximize effectiveness of the Bond.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Additional Information

On November 14, 2012, the Board authorized the Facilities and Construction Department to issue a Request for Qualifications (RFQ) for Architectural Services to begin programming and design services for 1) a new elementary school at the Henshaw-Guynn property; and 2) a multi-purpose building at Marsh Junior High School; and 3) the modernization of Buildings B, C, D, E and V at Pleasant Valley High School. This RFQ was sent out on December 10, 2012. With the successful passage of Measure E coupled with our desire to work as efficiently as possible, the Facilities and Construction Department would like to amend the RFQ to include Measure E Facilities Master Planning and set a new due date of February 7, 2013

Fiscal Implications

The cost for Facilities Master Planning will be funded with Measure E funds.

Recommendation

It is requested that the Board of Education authorize the Superintendent or designee, to allow staff to amend the current RFQ for Architectural Services to INCLUDE Measure E Facilities Master Planning.

TITLE: Chico High School HVAC Replacement at Library Building Deferred Maintenance Project

Action X
Consent
Information

January 23, 2013

Prepared by: Randy Salado, Director Maintenance & Operations/Transportation

Background information

This project is on the District's Critical Deferred Maintenance List. The HVAC equipment on this building has exceeded its life expectancy and is failing. Replacement parts are no longer available to make necessary repairs and it has become a health and safety issue. The equipment was installed in 1966.

This project requires design and construction documents by a licensed Architectural Firm for approval from the Division of the State Architect.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

In the absence of Deferred Maintenance funds, this project will be paid for out of Redevelopment funds.

Additional Information

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, it is necessary that this project be completed this summer.

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or designee to enter into an Architectural Services Agreement for the development of DSA approved plans with Nichols, Melburg & Rosetto Architects.

TITLE: Chico Junior High Walkway Canopy Replacement Deferred Maintenance Project

Action X
Consent
Information

January 23, 2013

Prepared by: Randy Salado, Director Maintenance & Operations/Transportation

Background information

This project is on the District's Critical Deferred Maintenance List. The canopies are leaking excessively and have major dry-rot throughout. This situation has become a serious health and safety issue.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

In the absence of Deferred Maintenance funds, this project will be paid for out of Redevelopment funds.

Additional Information

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, it is necessary that this project be completed this summer.

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or designee to enter into an Architectural Services Agreement for the development of DSA approved plans with Nichols, Melburg & Rosetto Architects.

**TITLE: Rosedale Elementary Walkway Canopy Repair/Replacement
Deferred Maintenance Project**

Action X
Consent
Information

January 23, 2013

Prepared by: Randy Salado, Director Maintenance & Operations/Transportation

Background information

This project is on the District's Critical Deferred Maintenance List. The canopy is buckling in multiple locations and must be repaired or replaced. This situation has become a serious health and safety issue.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

In the absence of Deferred Maintenance funds, this project will be paid for out of Redevelopment funds.

Additional Information

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, it is necessary that this project be completed this summer.

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or designee to enter into an Architectural Services Agreement for the development of DSA approved plans with Nichols, Melburg & Rosetto Architects.

TITLE: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Heather Jensen

Action: ☒
Consent: ☐
Information: ☐

January 23, 2013

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Heather Jensen) in the position of SDC-SH Preschool teacher for the 2012/13 school year beginning on January 7, 2013.

Educational Implications

Approval of this Variable Term Waiver Request will allow Ms. Jensen to teach while completing requirements for the Certificate.

Fiscal Implications

None



VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address) Chico Unified School District, 1163 E. 7th Street, Chico, CA 95928 NPS/NPA (list county code _____)	County/District CDS Code 04-061424	Contact Person: Heather Deaver Telephone #: 530-891-3000 Email: hdeaver@chicousd.org
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2. APPLICANT INFORMATION

Social Security Number 5

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed LiveScan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Jensen, Heather A.

Last

First

Middle

Former Name(s) _____ Birth Date 7/13/

Applicant's Mailing Address _____

Credential Needed for Waiver Education Specialist; Early Childhood Special Education

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment SDC Preschool

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? ☒ Yes ☐ No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____
- Is this a subsequent waiver? (see #9 for additional information) ☐ Yes ☒ No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44265

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 1 / 7 / 13 to 7 / 30 / 13

Ending date of school term, track, or year: 6 / 6 / 13 We would like her to be able to teach in the Extended Day Summer School program

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT**

- | | |
|--|--|
| <input checked="" type="checkbox"/> Special Education | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute |
| <input type="checkbox"/> Speech-Language Pathology Services | |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- | | |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers | <input type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals | <input checked="" type="checkbox"/> Distributed job announcements |
| <input type="checkbox"/> Attended job fairs in California | <input checked="" type="checkbox"/> Internet |
| <input type="checkbox"/> Attended recruitment out-of-state | |

Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

See attached.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- | | |
|---|--|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Multiple Subject Teaching |
| <input type="checkbox"/> Single Subject Teaching (all subject areas) | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate |
| <input type="checkbox"/> Teacher Librarian Services | <input type="checkbox"/> Teacher of English Learner Students |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- ☐ Distributed job announcements
- ☐ Contacted IHE placement centers
- ☐ Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Advertised in professional journals
- ☐ Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- _____ Applicant(s) withdrew
- _____ Candidate(s) declined job offer
- _____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Early Childhood Special Education Program	June 2015

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Aaron Sauberan Position SDC Preschool Teacher

9. SUBSEQUENT WAIVER REQUESTS

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☒ No Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- It was a misdemeanor
- The conviction was for reckless driving or driving under the influence
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



Warning: Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your document.

Do you understand:

- these instructions and;
- that you will later declare under penalty of perjury that the information you give is true and correct and;
- the Commission may reject your application if it is incomplete and;
- the Commission may deny your application or take disciplinary action against your document if you do not disclose misconduct?

☐ Yes ☒ No

- ☐ Please check here if you have ever held any credential or license authorizing service in schools in another state.

State _____ Type of credential _____

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school

because of allegations of misconduct or while allegations of misconduct were pending?

☐ Yes

☒ No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

☐ Yes

☒ No

c. Are you currently the subject of any inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state?

☐ Yes

☒ No

d. Have you *ever been* the subject an inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state regarding alleged misconduct that involved children or took place on school property?

☐ Yes

☒ No

<p>e. Are any criminal charges currently pending against you?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>
<p>f. Is any disciplinary action now pending against you in any school district or with any other school employer?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>
<p>g. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service or teaching, revoked and/or otherwise subjected to any other disciplinary action (including an action that was stayed) for cause in California or any other state or place?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>
<p>h. Have you ever had any professional or vocational (not teaching or educational) license revoked and/or otherwise subjected to any other disciplinary action (including an action that was stayed) for cause in California or any other state or place?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>
<p>i. Have you ever had any application for a credential, including but not limited to, any Certificate of Clearance, permit, credential, license, or other document authorizing public school service or teaching, denied and/or rejected for cause in California or any other state or place?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>

12. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES



Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

13. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.



Signature of Applicant

(Sign full legal name as listed in #2)

12/17/12

Date

14. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: _____

Title: _____

Date: _____

5 c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Professional Preparation supporting request for waiver includes: Heather has completed the requirements leading to a Special Education Mild/Moderate Education Specialist Credential for working with students ages 3 to 22 years of age with disabilities. The credential program includes intensive coursework in early childhood development (California State University, Chico), curriculum and instruction, behavioral management, and the characteristic of disabilities. Her undergraduate work provided her coursework in early childhood development (16 units), childhood psychology, and curriculum and instruction. She completed the requirements leading to a BA degree in Human Communication Studies. These experiences provided her to work with a wide range of preschool students with disabilities. Heather has completed the Butte County BTSA Induction Program. Specific areas of training/professional development specific to working with preschool students includes: picture exchange communication systems, behavior training (BSP), Autism Certification, Evidence Based Practice training for students on the autism spectrum. Heather also holds a preschool associate teacher permit. Her professional preparation including her undergraduate and graduate work, public school student teaching experiences, public school teacher - Special Education and professional development are outstanding and meet the requirements to be an effective preschool teacher.